

**LAMBERTON CITY COUNCIL
REGULAR MEETING MINUTES
June 9, 2025 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM June 9, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Thram, A. Vogel
- Others in Attendance: Marc Weedman, Scott Kuhlman

A. Additions/Deletions to Agenda

1. Add RCA – Meat Locker Building
2. Add RCA – Ambulance Resignation
3. Add to Zoning – Re-Zone Old School Site

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the agenda as amended.

2. CONSENT AGENDA

A. Approval of Minutes (can all be done in one motion)

1. 5-12-2025 – City Council Regular Minutes

Motion/Second/Pass (Cairnes/Bittner/unanimous 5/0) to approve the minutes as listed.

3. GENERAL BUSINESS

- A. Bollig Engineering Update –** Scott Kuhlman updated the council on the USDA RD application. State will be passing a bonding bill, but will not have individual projects like Lamberton's in it. Lead Service Line replacement will be moving forward with the 25 homes that have known lead service lines. Will be working on grant funds to help resolve the unknown pipe types in the community. Kohlman asked that the council approves bidding for the LSL project once we have been approved by the dept of Health. Residents will be notified and required to sign up. Grove Street funding is still being worked on.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve bidding for the Lead Service Line replacement on the properties that have been identified to have lead service lines once the Dept. of Health approves funding.

B. Petitions, Request, Communications

1. Citizen Complaints & Concerns

- a. 2 – for the Tire Shop
- b. 607 Hemlock
- c. 500 Block Main Street Sidewalk – Discussion held.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve grinding the stump out, replacing sidewalk and assessing it to their taxes.

- d. Community Center Rentals – Discussion held. Council member Cairns thanked whoever sent it in as others probably have the same question. Librarian Vogel was present to explain that the Library has been hosting the events as a wellness activity and a way to promote the library. They have had people sign up for library cards to take advantage of the offering. Vogel explained that she looks at if it benefits the entire community vs just benefiting a group or business. Vogel emphasized if she is unsure she seeks council guidance. Council Bittner asked Vogel to draft up a policy so there are guidelines.

2. Building/Zoning Permit Requests

- a. 709 S Birch – J Grunewald – Patio

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve the building permit for 709 S Birch for Jacob Grunewald.

- b. RRC Old Site Rezoning – Nate Erickson of the RRC school Board was in and is requesting the old school site be re-zoned to commercial. Currently the site is zoned residential. The board has taken bids to sell the part of the site they will no longer use. They have received one bid that would like the gym and auditorium. The bidder has concerns over the current zoning and limiting the potential of use in the future. The school is looking to have the school rezoned so that it is not an issue for potential buyers.

3. Request for Council Action

- a. RCA – Meat Locker Building. Halter has gotten one of the signatures needed to transfer the building back into the City's name. Marc Weedman is interested in purchasing the building for a \$1. Weedman would like to work on the

building from the inside to see if it's worth saving. Mayor Sik said if we did this, we would want a timeline of a two years. Discussion held. Will wait for EDA recommendation.

- b. RCA – Ordinance #162 - Lead Service Line Replacement Ordinance has been printed in the paper and posted online. No public comments have been received.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to adopt Ordinance No. 162 Lead Service Line Replacement.

- c. RCA - Stavnes Container – Halter talked to Stavnes about moving the container. He would be willing to move it, but the city would have to pay for the move. Stavnes received a quote to move the container to an out-of-town location for \$700. Stavnes did ask for site prep expense. Discussion was held.

Motion/Second/Pass (Pfarr/Irlbeck/Sik opposing 4/1) to approve paying \$700 to move the container out of town.

- a. RCA – City Hall Electrical Panel – Halter explained the fire department is no longer pursuing a generator but have requested the panel to be replaced. Council requested more information. No action taken.
- b. RCA – Radtke Property Tree – Halter explained there is a tree on the Radtke property on Ash Street that hangs over the neighbor's house. Halter has sent a letter and posted the letter on the property's door that the tree needs to be removed by June 23, 2025. Because there is no one living there, no one on the taxes is living, and no taxes have been paid in over two years, Halter asked if the city could go ahead and get the tree removed before the 23rd deadline. Discussion was held. Council feels the city needs to wait for the 23rd date.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve removal of the tree in question on the Radtke property after the June 23, 2025 deadline.

- c. RCA – Wetter Camper – Halter explained that Wetter is living in his camper on an empty lot next to his business. Halter asked if this was going to be allowed. Discussion was held.
- d. RCA – EDA Meeting Date – Halter explained she is having difficulty getting a quorum at EDA meetings. At the last meeting there were three members present, and they discussed trying a different meeting date. But because there was not a quorum, Halter is asking the council to approve the meeting date of the EDA to the first Tuesday of the month. Mayor Sik also mentioned there are open spots on EDA and encourages people to apply.
- e. RCA – Ambulance Director Resignation & Appointment of New Director – Tim Birkemeyer official resigned as of July 1, 2025. Kim Mittelstadt will have the Ambulance Director role added to her duties. Adma Fuchs has resigned as he no longer works in Lamberton.

Motion/Second/Pass (Cairns/Irlbeck/unanimous 5/0) to approve the resignation of Tim Birkemeyer as Ambulance Director and Adam Fuchs from the ambulance service.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve Kim Mittelstadt as Ambulance Director as part of her duties.

- f. RCA – Pool Employees – A list of employees for the pool was presented. It was Noted that Z. Zueg will be resigning for work closer to home.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the list of employees for the pool.

- g. RCA – Police Chief Hiring – Discussion held.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the hiring of Derick Determan as full time Police Chief as of June 16, 2025 with a one-year probationary period.

- h. RCA – Redwood County Assessing Services Contract – Redwood County has sent a new contract for Assessing services. They are requesting the contract be for 3 years instead of 2 with the rate of \$12/parcel for all three years.

Motion/Second/Pass (Cairns/Irlbeck/unanimous 5/0) to approve the three year Assessing Services contract with the county.

- i. RCA – REC Projects this Summer – Halter explained REC is looking at doing two projects in town this summer. One would be from the Lutheran church to the new school behind the properties. Halter explained that there is no platted alley behind those properties and should talk to the school. The second project would be from the new school to Meadowland along Ash Street. REC would like to move their facilities underground on the east side of Ash. REC wants to know if the council has any concerns. Discussion was held. Halter will let REC know that the City wants to approve transformer placement and that they notify the residents.
- j. RCA – Work Session Dates & Topics of Discussion – Halter would like to set up two dates. One for a tour of all city facilities and the other as a true work session. Topics to include Police hourly position, container storage, personnel policy, community center policy, forgive taxes as development incentive.

Motion/Second/Pass (Irlbeck/Cairns/unanimous 5/0) to approve a Work Session on June 23, 2025 at 5:30 and June 30, 2025 at 5:30.

RECORDING OF MEETING STOPPED BECAUSE OF TECHNICAL ISSUES.

C. Department Reports

1. Library – Vogel submitted a report. Summer program is getting underway and is going well.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the Library report.

2. Ambulance Department – No Report

3. Fire Department – No Report

4. Police Department – No Report

5. Maintenance Department – Thram reported working on the pool, parks, trees getting things ready for summer.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the Maintenance report as given.

6. Administration/EDA Department – Halter reported attending the Housing Institute, working on ambulance, working with Bollig, EDA activity.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the Administrative/EDA report as given.

D. Ordinances and Resolutions (can all be done in one motion)

1. 2025-07 Resolution of Support 2026 State Bonding

2. 2025-08 Resolution Accepting Donations

3. 2025-09 Resolution Government Resolution SCDP

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve resolutions 2025-07, 2025-08 and 2025-09.

E. Financial Report & Approval of Claims

1. June 2025 Financial Report

2. Approval of Claims

Motion/Second/Pass (Irlbeck/Cairns/unanimous 5/0) to approve the Financial Report and Approval of Claims.

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Bolton & Menk Parcel Split – Old School

2. Street Light Bill Explanation

5. NEXT MEETING DATES

- A. Work Sessions on Monday June 23 and Monday June 30, 2025 both at 5:30

- B. Regular Council Meeting July 14, 2025 at 6:30 PM

6. ADJOURNMENT

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 8:30 PM.

Respectfully Submitted,


Valerie Halter
Clerk


Lydell Sik
Mayor