

**LAMBERTON CITY COUNCIL
REGULAR MEETING • CITY HALL
April 14, 2025 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- A. Additions/Deletions to Agenda

2. CONSENT AGENDA

- A. Approval of Minutes (can all be done in one motion)
1. 3-10-2025 City Council Regular Meeting
 2. 3-31-2025 City Council Special Meeting Minutes
 3. 4-7-2025 City Council Special Meeting Minutes
 4. 4-8-2025 City Council Special Meeting Minutes

3. GENERAL BUSINESS

- A. Petitions, Request, Communications
1. Citizen Complaints & Concerns –
 - a. Cassidy Miller – Ash Trees – See letter
 2. Building/Zoning Permit Requests –
 - a. Daniel Kronbach – Tree House
 3. Request for Council Action
 - a. RCA – Tree Ordinance & Parking Ordinance Posting
 - b. RCA – Earned Sick and Safe Time Policy.
 - c. RCA – Police Chief Position
 - Redwood County 2025 Municipal Law Enforcement Rates
 - d. RCA – Ambulance Resignation
- B. Department Reports
1. Library – Report Submitted.
 2. Ambulance Department –
 - a. Ambulance Recognition of Clinical Excellence
 3. Fire Department –
 4. Police Department –
 5. Maintenance Department -
 6. Administration/EDA Department
- C. Ordinances and Resolutions (can all be done in one motion)
1. 2025-04 – Resolution Accepting Donations
- D. Financial Report & Approval of Claims
1. April 2025 Financial Report
 2. Approval of Claims
 3. Quarterly Balances

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

- A. Information for Council
1. Lambertton Taxation Valuations
 2. Notice of Surplus Proceeds – Stillo Property
 3. Clinic – Final Lease

5. NEXT MEETING DATES

- A. Regular Council Meeting May 12, 2025 at 6:30 PM

6. ADJOURNMENT

**LAMBERTON CITY COUNCIL
REGULAR MEETING • CITY HALL
March 10, 2025 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM March 10, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Walker (Zoom), J. Thram, C. Fenger, T. Birkemeyer, T. Neperman
- Others in Attendance: S. Kuhlman with Bollig Engineering.

A. Additions/Deletions to Agenda

1. Add Audit Information and ABDO Audit Presentation
2. RCA – POST Listing – Add Police Conversation.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve the agenda as amended.

2. CONSENT AGENDA

A. Approval of Minutes (can all be done in one motion)

1. 2-10-2025 – CC Regular Minutes
2. 3-3-2025 – CC Work Session Minutes

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the minutes as listed.

3. PUBLIC HEARING

A. Small Cities Development Infrastructure Improvement Application Hearing 7:00PM

1. The regular meeting of the Lamberton City Council recessed at 7:00 PM for the Small Cities Development Infrastructure Improvement Application Hearing.
2. The regular meeting of the Lamberton City Council was reconvened at 7:21 PM.

4. GENERAL BUSINESS

A. Bollig Engineering –

1. S. Kuhlman overviewed funding sources and where applications are. USDA RD asked Bollig to strike through the industrial park portion. MN direct legislative appropriations are holding hearings on proposed bills to be included in the bonding bill. Halter will testify in front of the Capital Investment Committee. Small Cities Development Infrastructure Improvement Application due March 16th. That will award a \$600,000 grant towards the infrastructure projects. Grove Street and Lead Service Line (LSL) projects have been submitted to the MN Public Facilities Authority for intended use plan. LSL new focus will turn to identifying the unknowns. The 25 lead service lines that were identified will be replaced with grant funds. That should happen the summer of 2025. The City has to pay the cost upfront, but will be reimbursed 100%. Bollig asked for Task Order #5 be approved for engineering the LSL. This expense will be reimbursed when the project is complete.

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve Bollig's Task order #5 in the amount of \$69,000.

B. Petitions, Request, Communications

1. Citizen Complaints & Concerns – 701 S Elm. – J. Walker explained that the race car in the driveway. Walker explained that the car is not required to be licensed. It would have to be another city ordinance that would cover it. The proposed ordinance would address it, but it has not been adopted yet.
2. Building/Zoning Permit Requests - None
3. Request for Council Action
 - a. RCA – Police Wage on POST Listing & Conversation – Halter explained that at the work session the council had discussed the POST listing for a Police Chief. The current POST listing has the wage at \$80,000. Halter is seeking to raise the listed to \$80-\$95,000 depending on experience. Discussion was held.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve advertising the Police Chief wage at \$80-95,000.

Halter explained that at the work session the council is questioning what hours are being worked and what police coverage we have. Officer Fenger presented the council with a sheet breaking down his wage for what he has been doing. He carries the phone with him 24/7, ten hours a week coverage. Fenger talked about how it was set up in the past. Mayor Sik explained that the biggest complaint received is the lack of presence. Mayor Sik also stated that ICRs need to be obtained and completed for all service requests. Chief Walker reiterated that documentation is important in having the data incase something else happens, and to have a clear understanding of the things that are happening in the community. Walker also stated investigations and cases need to be closed out in a timelier fashion. Walker suggested maybe more of Fenger's hours put towards investigations and working cases. Walker gave an overview of how Canby and the county are working to cover Canby when he is not available. Walker suggested to advertise on Indeed. Discussion was held on Determan request.

- b. RCA – Emergency Services & Public Works Support Position Job Description – Halter presented a job description for a new position that would cover ambulance call during the day Monday – Friday. Discussion was held about hours and wages.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve the Emergency Service-City Support position job description.-

- c. RCA - Emergency Services & Public Works Support Position Job Ad

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve the Emergency Service-City Support ad.

- d. RCA – Ambulance Stretcher – Birkemeyer was present to discuss the stretcher used in the ambulance. Three bids were obtained. Stryker came in the lowest at \$56,945. The current stretcher has had issues with the stretcher charging and if you are off ½ inch – it will not work. The new system will have less lifting for staff with a hydraulic lift system. It comes down to safety for the patients and ambulance members. Discussion held.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve purchase of new ambulance stretcher from Premier Specialty Vehicles..

- e. RCA – Earned Sick and Safe Time – Discussion held. Tabled at this time.
- f. RCA – Swimming Pool Positions – Halter indicated Hesse has applied for the manager position and has been working on getting lifeguards.

Motion/Second/Pass (Pfarr/Irlbeck/Bittner Abstained/unanimous 4/0) to approve Mindi Hesse as Pool Manager for the 2025 season.

Halter will use social media to advertise for lifeguards. Ask council for approval to advertise for lifeguards.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve advertising for lifeguards for the 2025 season.

- g. RCA – Allina Clinic Lease – Halter and Cairnes went through the lease with Allina and we asked for a one year lease and Allina would prefer a 3 year. We did add that there will be a 3% increase yearly. Discussion held on plumbing and bills for clogged toilets.

Motion/Second/Pass (Cairnes/Irlbeck/ unanimous 5/0) to approve lease with amendments with Allina for the clinic.

C. Department Reports

- 1. Library – Report submitted. Discussion held on where to see Library events.

Motion/Second/Pass Bittner/Pfarr/unanimous 5/0) to approve the library report as submitted.

- 2. Ambulance Department – Since last council meeting there has been 14 calls for service. All covered by Lamberton. Still waiting for Avel system. Working with Sheriff on getting rid of dual page with Wabasso.

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve the Ambulance report as given.

- 3. Fire Department – The Fire Dept is exploring installation of a generator. They are working on quotes. They are asking the city pay for the electrical work that would need to be done to install the generator. Discussion held. EMR refresher being done. Discussion held about protocol with critical incidents.

Motion/Second/Pass (Pfarr/Cairnes/unanimous 5/0) to approve up to \$3,000 for the electrical work to install a generator.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the fire report as given.

- 4. Police Department – Chief Walker explained he is working through cases.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the police report as given.

- 5. Maintenance Department – New equipment for the park has been received. Thram asked the council if it is still the plan to move the older equipment down to Kuhar park. SW Glass is working on clinic windows. They are working on cutting down the smaller ash trees. Following where Kecks have removed the larger trees. Discussion held.

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve the maintenance report as given.

6. Administration/EDA Department – Halter has put a lot of time into creating ambulance policy and recruitment. Their next meeting will be an open house inviting anyone interested. Safe Routes for School is wrapping up, went to the day on the hill, will testify tomorrow for bonding bill. Halter asked for clarification for the cannabis ordinance.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the Administrative/EDA report as given.

D. Financial Report & Approval of Claims

1. Abdo has completed the 2024 Audit. A recorded presentation of the audit was shown to the council.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to accept the 2024 audit.

2. March 2025 Financial Report

3. Approval of Claims

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to accept the March Financial Report and Approval of Claims.

5. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Local Board of Appeal & Equalization Meeting will be held April 10, 2025 10:30-11:00AM at the Redwood Falls Government Center on Mill Street in Redwood Falls.

2. Mineral Interest Surplus – 804 S Cherry Street – Halter received notice stating we can make a claim against the mineral rights for the property.

3. LMC – Legislative Issues – Halter included the LMC sheets explaining issues and where they stand. This information is just to make the council aware.

6. NEXT MEETING DATES

A. Regular Council Meeting April 14, 2025 at 6:30 PM

7. ADJOURNMENT

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 9:23 PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydell Sik
Mayor

**LAMBERTON CITY COUNCIL
SPECIAL MEETING MINUTES • CITY HALL
March 31, 2025 • 6:00 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:00 PM March 31, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter

A. Additions/Deletions to Agenda

Motion/Second/Pass (Pfarr/Cairnes/unanimous 4/0) to approve the agenda as given.

2. GENERAL BUSINESS

A. Requests for Council Action

1. RCA – Ambulance Sign-On Bonus – The ambulance members would like to offer a sign-on bonus for people to join the ambulance service. Mayor Sik stated he would like to also extend this offer to those currently on the service to be paid out over two years. Discussion was held on amounts to offer, how they would be distributed and that this is an unbudgeted expense. There has been interest with the recruitment efforts, but the crew is hoping sign-on bonuses will turn maybes in to yeses.

2.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve a sign-on bonus for those who become an EMT or EMR. \$1,200 for EMTs and \$750 for EMRs. It is an unbudgeted expenses that will be paid out in three installments. The first third when they obtain their license, the second third after they complete their first year and the third after they complete their second year of service. The sign-on bonus will last until December 2026.

Halter presented an EMT/EMR Course Reimbursement Agreement with a EMT/EMR Sign-On Bonus Statement of Understanding. Discussion held and changes made.

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the presented EMT/EMR Course Reimbursement Agreement with a EMT/EMR Sign-On Bonus Statement with changes.

3. RCA – Emergency Services and City Support Staff – The HR committee along with Halter, Birkemeyer and Thram interviewed the applicant for the Emergency Service/City Support position. Kim Mittelstadt is currently an EMT with the service, has worked for the national park service and has many of the skills needed for the variety of jobs at the city. Discussion was held by the council.

Motion/Second/Pass (Bittner/Pfarr /unanimous 5/0) to offer the unbudgeted EMS Services/City Support position to Kim Mittelstadt full-time at Grade 5 Step 2.

4. RCA – Employment and Volunteer Agreement – Halter presented an Employment and Volunteer Agreement. This agreement would allow a city employee to be on volunteer service outside their regular work hours. The agreement makes distinct lines between their paid position and their volunteer position. Halter is waiting to hear from Novak as to the legalities of it. Discussion was held. No action taken until Novak responds.

3. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to hold Special City Council Meetings on April 7th & 8th, 2025 starting at 5:30PM for the purpose of interviewing police chief candidates.

4. NEXT MEETING DATES

- A. Special Council Meeting April 7, 2025 at 5:30 PM
- B. Special Council Meeting April 8, 2025 at 5:30 PM
- C. Regular Council Meeting April 14, 2025 at 6:30 PM

5. ADJOURNMENT

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 7:48PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydele Sik
Mayor

LAMBERTON CITY COUNCIL
SPECIAL MEETING MINUTES • CITY HALL
April 7, 2025 • 5:30 P.M.

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM April 7, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Walker

A. Additions/Deletions to Agenda

1. Remove Randal Phillips for interview – he has rescinded his application.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve the agenda as amended.

2. GENERAL BUSINESS

- A. Interview Gregory McWhirter for Chief of Police – Gregory McWhirter did not attend interview.
- B. Interview Derick Determan for Chief of Police – Interview was conducted.
- C. Employment and Volunteer Agreement - Novak doesn't see a problem with the agreement as written. Halter did add a line that states the agreement can be terminated in writing by either party.

Motion/Second/Pass (Cairnes/Irlbeck/unanimous 5/0) to approve the Employment and Volunteer Agreement.

3. NEXT MEETING DATES

- A. Special Council Meeting April 8, 2025 at 5:30 PM
- B. Regular Council Meeting April 14, 2025 at 6:30 PM

4. ADJOURNMENT

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 7:20 PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydell Sik
Mayor

LAMBERTON CITY COUNCIL
SPECIAL MEETING MINUTES • CITY HALL
April 8, 2025 • 5:30 P.M.

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM April 7, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Walker

A. Additions/Deletions to Agenda

1. Paul Drains rescinded his application prior to the meeting.
2. Approve the minutes of the Small Cities Development Infrastructure Improvement Application Hearing
3. Resolution 2025-03 selecting Bollig Engineering

2. GENERAL BUSINESS

- A. Interview Martin Brown for Chief of Police – Interview was conducted with candidate via Zoom.
- B. Interview Erick Johnson for Chief of Police – Interview was conducted.
- C. Discussion on Interviews and Police Chief position was held.
- D. Approve the minutes of the Small Cities Development Infrastructure Improvement Application Hearing – Halter explained she needs to get the approved minutes to Bollig by Thursday for an application.

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the minutes of the Small Cities Development Infrastructure Improvement Application Hearing.

- E. Resolution 2025-03 selecting Bollig Engineering Halter explained resolution needs approval for a funding application due Thursday.

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve Resolution 2025-03 Selecting Bollig Engineering.

3. NEXT MEETING DATES

- A. Regular Council Meeting April 14, 2025 at 6:30 PM

4. ADJOURNMENT

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 7:48 PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydell Sik
Mayor

Cassidy J Miller

909 South Cherry Street

To whom it may concern:


It has been brought to my knowledge that the City of Lambertton has received a grant to remove Ash trees that have been infested with Emerald Ash Borer. I spoke with Val on 2 separate dates. The first time I spoke with her she stated that yes the city did receive a grant to remove Ash Trees that are on city property or Ash trees that pose danger to the public. Val stated she would send someone out to look at my Ash Trees on my property 909 South Cherry Street. That day never came. So I had to take matters into my own hands and have Keck Tree Service of Lambertton remove the 2 Ash trees that were on my front lawn 2 feet from the curb of cherry street. Those 2 Ash trees were dead @ the crown of the trees. Limbs would periodically fall onto the street or my yard. This is why I took matters into my own hands and had them removed at the cost of \$2,145.00. Those Ash trees were my only shade as my house faces west. So the decision did not come lightly. But I thought it was only a matter of time before those Ash trees would either cause damage to my house or damage to one of my neighbors homes.

The second time I spoke to Val was on the afternoon of April 3rd. We had a very constructive discussion both parties were polite I felt like. In that conversion she did state that she may have dropped the ball to have someone come out and look at my Ash Trees. She also stated that had I waited for someone to come look at the Ash Trees it would have been covered by the grant the city received if they were deemed a Hazard. I can assure you that those 2 Ash Trees were a hazard to me my neighbors and the public. I worked in the Tree Business for 12 years trimming, removing and identifying dead trees that were in or on Xcel Energy's easements. I

do not feel that I should have had to pay for the removal of my Ash Trees. I did take matters into my own hand however I gave the city ample time upwards to a month and half to come and look at those Ash Trees. As a taxpayer to the City of Lamberton I 100 percent believe I should get reimbursed for the removal of my Ash Trees. I hope the Mayor of Lamberton and our fellow council members feel the Same way. I appreciate the time and the consideration that will go into making this decision.

Sincerely:

Cassidy J Miller

A handwritten signature in cursive script, appearing to read "Cassidy J Miller".

Cell- 507-381-4350

Buisness- 507-648-3648

Email- Cass0566@gmail.com

Valerie Halter response to Cassidy Miller Letter –

I quite frankly don't remember the details of the first call. I do believe that I would have said parks not public property. Also, if he had said he was worried about the trees being dangerous, I would have made sure Justin was notified to go there that day.

The conversation on the 3rd. I never would have said the trees would have been covered by the grant because the grant was only written to covered trees in the City Park and Kuhar Park. I stated that if the trees were deemed dangerous by the city, the city would remove the trees. If the trees are not deemed dangerous by the city, they would be removed when they are in that area working on tree removals.

Cassidy stated during the call he did not believe that the city has anyone qualified to deem trees dangerous or not. I believe he feels he is more qualified to determine the trees' health.

We went back and forth on the phone about why he is paying to have the trees removed. I told him it is because he chose to have them removed now. I also explained there are ash trees in the boulevards across the city that are in the same condition as his. The city cannot afford to cut them all down at once. I also explained the city is starting in one area and working their way through as budget and time allows.

BUILDING/ZONING PERMIT APPLICATION

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Property Owner: Daniel Kronbach

Mailing Address: 417 2nd Ave West

City, State Zip: Lamberton MN 56152

Phone: 507-227-2746

Email: Daniel.kronbach@gmail.com

PROPERTY INFORMATION

Property Address: 417 2nd Ave West

Parcel Number: _____

Property Type: ☒ Residential

☐ Commercial

☐ Industrial

PROJECT INFORMATION

Type of Project:

☒ New Structure

☐ Alteration/Repair

☐ Addition

☐ _____

Dimensions of Project:

Length: 12 Ft

Width: 12 Ft

Height: 14 Ft

Area: Backyard

Project Description: Building Tree house For kids gonna be 5ft off
Ground 12x12 with 8ft side walls 3 windows and Door
Tin siding and wood

Estimated Construction Cost (including materials and labor): \$800

All Building/Zoning Permit Applications must include a detailed site plan drawn to scale.

APPLICANT STATEMENT

I hereby apply for a building permit and I acknowledge that the information provided above and on the submitted site plan is complete and accurate and that all work will be in conformance with the approved plan and codes, covenants & ordinances of the City of Lamberton and with Minnesota State Building Codes.

I understand that this is a permit application and work is not to start without a permit.

Application Fee: \$40



Payment Stamp

Applicant Signature: [Signature]

Date: 3-7-25

Permit Number: _____

• This Application has been Reviewed and Approved by:

[Signature]
Public Works Supervisor

Building/Zoning Administrator

The City of Lamberton is an Equal Opportunity Provider and Employer

Application for Building/Zoning Permit

Applications for a Building/Zoning Permit shall be made to the City Clerk together with the required fees as set in the current fee schedule.

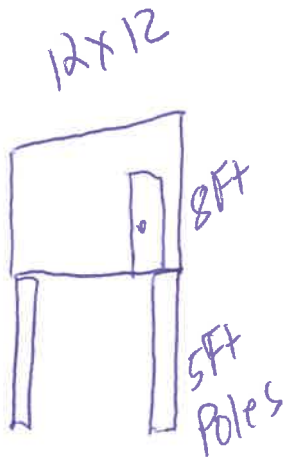
FILING INSTRUCTIONS

The application must be fully completed with true and accurate information. The property owners signature is required for all applications. Incomplete applications or applications with insufficient information will delay the processing. Applications shall be submitted to:

City of Lamberton
112 Second Ave West
PO Box 356
Lamberton, MN 56152-0356

PROCESS DESCRIPTION

Completed applications will be examined for compliance with applicable ordinances and laws. The application will then be submitted to the City Council for review and approval. Approval of a Building/Zoning Permit requires passage by a majority vote of the full City Council. Once a Building/Zoning Permit is approved the permit will be mailed to the applicant. Building permits are valid for one (1) year from the date of issue.

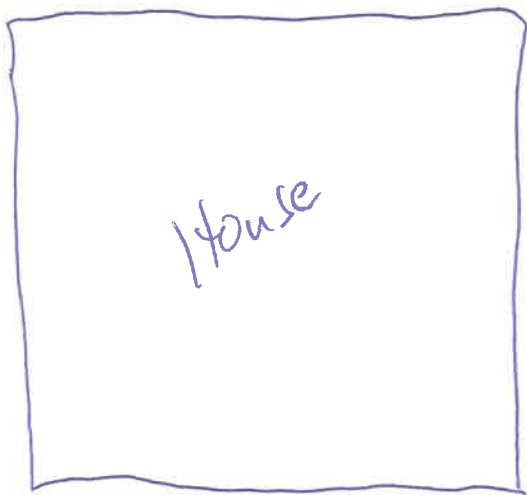


Wood Ilex St

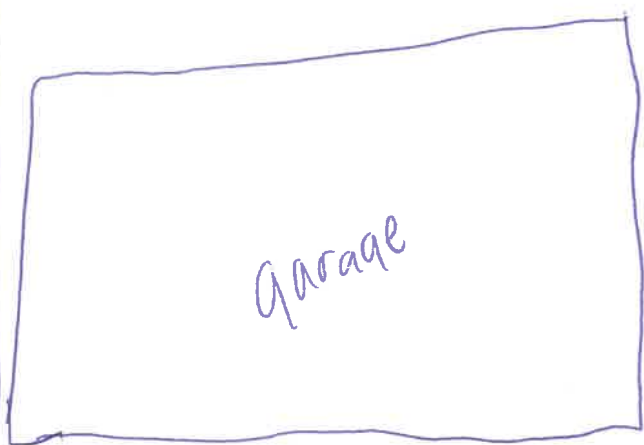
North

2nd Ave

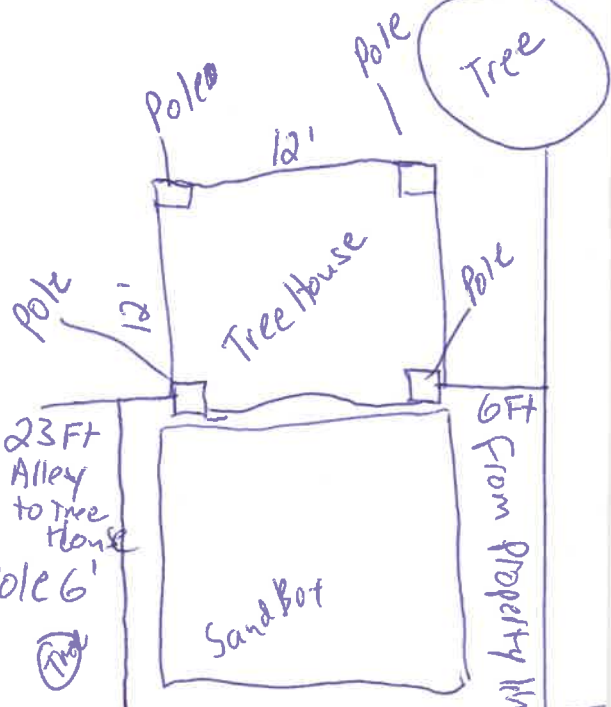
Property line



House



Garage



Pole

Pole

Tree

12'

Tree House

Pole

12'

Pole

23 Ft
Alley
to Tree
House

Property line to Pole 6'

Tree Tree

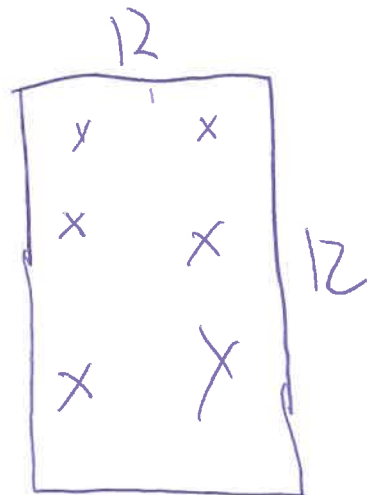
Sand Box

6 Ft
from Property
line

Alley

23 Ft from Alley

South



12x 2x4 - 6
8x 2x4s - 30

12x 2x6s - 4

3/4 in Plywood - 6
1/2 in

32 inch Door

Steel
5 3/4 102" x 16 - 28.73 - sides
96 144 x 4 - Roof

4-14-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Tree Ordinance
ISSUE/REQUEST/ BACKGROUND:	<p>We need to get moving on the revised Tree & Wood Storage Ordinance and the Parking Ordinance.</p> <p>The council needs to approve posting of the proposed ordinances.</p> <p>The council will vote on adopting the ordinances at the May 2025 council meeting.</p> <p>Steps to Adopt or Amend an Ordinance</p> <ol style="list-style-type: none"> Post Notice of Proposed Ordinance or Amendment <ul style="list-style-type: none"> Before the city council can vote on the proposed ordinance or amendment, notice must be posted at least 10 days in advance. The notice should be posted at: <ul style="list-style-type: none"> The city's usual public notice locations Any electronic notification system the city may have The city's website, especially if ordinances are posted there Council Approval <ul style="list-style-type: none"> The proposed ordinance or amendment requires a majority vote of all council members to pass. Mayor and Clerk Sign and Attest <ul style="list-style-type: none"> Once approved, the ordinance is signed by the mayor and city clerk. Publish in Official Newspaper <ul style="list-style-type: none"> The ordinance must be published in the city's official newspaper within 45 days of adoption. If the ordinance is lengthy, a summary can be published. A 4/5ths vote of the council must approve summary language. A full copy must still be available for public viewing at the community library or another designated location. Record in Ordinance Book <ul style="list-style-type: none"> Finally, within 20 days of adoption, the ordinance must be recorded in the official ordinance book for the city's records. If the ordinance pertains to subdivisions, conditional use permits, or official maps, a certified copy must be filed with the county recorder.

CHAPTER 12: TREES / WOOD STORAGE

Section 1: Definitions

As used in this ordinance, the terms defined in this section shall have the following meanings ascribed to them:

Boulevard: The area between the curb and sidewalk, or the area extending five feet from the edge of the street where no sidewalk exists.

Diseased Tree: Any tree infected with a condition, such as dutch elm disease or emerald ash borer, that poses a threat to other trees.

Public Right-of-Way: Land reserved for public infrastructure, including boulevards and utility easements, and public sidewalks.

Hazardous Tree: A tree that, due to its condition, poses a risk to public safety or property.

Section 2: Boulevard Tree Regulations

- A. **Prohibition on Planting:** No person shall plant trees or large shrubs in the boulevard or public right of way and must remain 3 feet off property lines.
- B. **Removal Policy:**
 - 1. **City Responsibility:** The city will remove trees in the boulevard at its own expense if they are deemed hazardous or diseased.
 - 2. **Homeowner Requests:** If a homeowner requests the removal of a boulevard tree that does not pose a safety concern, the removal will be at the homeowner's expense.

Section 3: Diseased or Hazardous Trees

- A. **Inspection and Identification:** The City will inspect trees on both public and private property suspected of being diseased or hazardous.
- B. **Notification:** If a tree on private property is deemed hazardous or diseased, the homeowner will receive a written notice requiring removal within 30 days.
- C. **Failure to Comply:** If the homeowner fails to remove the tree within the specified period, the City may remove it and assess the cost to the homeowner's property taxes.

Section 4: Homeowner Responsibilities

- A. **Tree Maintenance:** Homeowners are responsible for the maintenance, care, and removal of trees on their property, including those that may become diseased or hazardous.
- B. **Overhanging Branches:** Homeowners must ensure that branches from trees on their property do not obstruct sidewalks, streets, or public infrastructure.
- C. **Sidewalks:** Homeowners are responsible for the repair or replacement of sidewalks affected by tree roots from trees located on their private property. Any necessary repairs must ensure the sidewalk remains safe for public use.

Section 5: Wood Storage

- A. **Permitted Storage:** Homeowners may store wood outdoors for personal use, such as wood-burning stoves or fire pits, provided it adheres to the following conditions:
1. Location: Wood must be stored in the rear or side yard, at least three (3) feet from any property line, and not in the boulevard or front yard.
 2. Stacking Requirements: Wood piles must be neatly stacked and not exceed six (6) feet in height.
 3. Ground Clearance: Stored wood must be elevated at least six (6) inches off the ground to prevent pest infestation and decay.
- B. **Prohibited Storage:**
1. Debris and Waste: Brush, tree limbs, and yard waste may not be stored as firewood.
- C. **Public Health and Safety:**
1. Inspection Rights: The City reserves the right to inspect outdoor wood storage for compliance with this ordinance.
 2. Corrective Action: Homeowners will be notified of violations and must correct them within 14 days. Failure to comply may result in fines or removal of the wood at the homeowner's expense.

Section 6: Tree Varieties

The City of Lambertton encourages homeowners to plant a diverse variety of trees. This helps protect the community's tree canopy by reducing the risk of widespread tree loss during disease outbreaks or infestations.

Section 7: Enforcement and Penalties

- A. **Enforcement Authority:** Employees or law enforcement of the City of Lambertton will be the enforcement authority.
- B. **Penalties:** Violation of this ordinance may result in fines, liens, or other penalties as determined by the City Council.

Section 8: Repealed Tree Ordinances

That Ordinance No. 118 is hereby repealed in its entirety.

Any prior ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 9: Tree Ordinance History Adoption & Updates

This ordinance shall become effective upon its passage and publication as provided by law.

Passed by the Lambertton City Council on this _____ day of _____, 2024

Lydell Sik, Mayor

Valerie Halter, Clerk

CHAPTER 15 : PARKING

Section 1: Definitions

As used in this ordinance, the terms defined in this section shall have the following meanings ascribed to them:

Abandoned Vehicle – A vehicle, recreational or otherwise, that has remained on any street or highway longer than seventy two (72) hours or any vehicle, recreational or otherwise, that is missing essential parts to make it functional including tires that hold air.

Alleyway - "Alleyway" means a private or public passage or way located in a municipality and which (1) is less than the usual width of a street, (2) may be open to but is not designed primarily for general vehicular traffic, (3) intersects or opens to a street, and (4) is primarily used for the ingress and egress or other convenience of two or more owners of abutting real properties.

Commercial Motor Vehicle - "Commercial motor vehicle" means a motor vehicle or combination of motor vehicles used to transport passengers or property if the motor vehicle:

1. has a gross vehicle weight of more than 26,000 pounds;
2. has a towed unit with a gross vehicle weight of more than 10,000 pounds and the combination of vehicles has a combined gross vehicle weight of more than 26,000 pounds;
3. is a bus;
4. is of any size and is used in the transportation of hazardous materials that are required to be placarded under Code of Federal Regulations, title 49, parts 100-185; or
5. is outwardly equipped and identified as a school bus, except for type A-I and type III.

Crosswalk - "Crosswalk" means (1) that portion of a roadway ordinarily included with the prolongation or connection of the lateral lines of sidewalks at intersections; (2) any portion of a roadway distinctly indicated for pedestrian crossing by lines or other markings on the surface.

Gross Vehicle Weight - "Gross vehicle weight" means the greater of:

1. the unloaded weight of a vehicle or the unloaded weight of a truck-tractor and semitrailer combination, plus the weight of the load; or
2. the value specified by the manufacturer as the maximum gross weight or gross vehicle weight rating.

Intersection.

1. "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then the lateral boundary lines of the roadways of two highways which join one another at, or approximately at, right angles or the area within which vehicles traveling upon different highways joining at any other angle may come in conflict.
2. Where a highway includes two roadways 30 feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection. In the event such intersecting highway also includes two roadways 30 feet or more apart, then every crossing of two roadways of such highways shall be regarded as a separate intersection.

Motor Vehicle.

1. "Motor vehicle" means every vehicle which is self-propelled.
2. Motor vehicle does not include an electric-assisted bicycle, an electric personal assistive mobility device, or a vehicle moved solely by human power.

One-Way Roadway - "One-way roadway" means a street or roadway designated and signposted for one-way traffic and on which all vehicles are required to move in one indicated direction.

Owner - "Owner" means a person who holds the legal title of a vehicle, or in the event a vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee, or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee or lessee or mortgagor shall be deemed the owner for the purpose of this chapter.

Parking – Parking shall mean leaving a motor vehicle or any recreational vehicle for a temporary time.

Private Road or Driveway - "Private road or driveway" means every way or place in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner, but not by other persons.

Recreational Vehicle - refers to any:

1. Travel trailer means a vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational, and vacation uses, identified "travel trailer" by the manufacturer.
2. Pickup coach means a structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation, or vacation.
3. Motor home means a portable, temporary building to be used for travel, recreation or vacation, constructed as a self-propelled vehicle.
4. Camping trailer means a folding structure, mounted on wheels and designed for travel, recreation or vacation uses.
5. Watercraft and trailers associated with them.

Recreational Truck-Tractor - "Recreational truck-tractor" means a truck-tractor with a gross vehicle weight rating of not more than 24,000 pounds, that is designed exclusively or adapted specifically to tow a semitrailer coupled by means of a fifth-wheel plate and kingpin assembly.

Recreational Vehicle Combination

1. "Recreational vehicle combination" means a combination of vehicles consisting of a full-size pickup truck or a recreational truck-tractor attached by means of a kingpin and fifth-wheel coupling to a middle vehicle which has hitched to it a trailer.
2. For purposes of this subdivision, a "kingpin and fifth-wheel coupling" is a coupling between a middle vehicle and a towing full-size pickup truck or a recreational truck-tractor in which a portion of the weight of the towed middle vehicle is carried over or forward of the rear axle of the towing pickup.

Right-of-way - "Right-of-way" means the privilege of the immediate use of highway.

Semitrailer - "Semitrailer" means a vehicle of the trailer type so designed and used in conjunction with a truck-tractor that a considerable part of its own weight or that of its load rests upon and is carried by the truck-tractor and includes a trailer drawn by a truck-tractor semitrailer combination.

Service vehicle - "Service vehicle" means a motor vehicle owned and operated by a person, firm or corporation engaged in a business which includes the repairing or servicing of vehicles. The term also includes snow removal and road maintenance equipment not operated by or under contract to the state or a governmental subdivision.

Stand or standing - "Stand or standing" means the halting of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in receiving or discharging passengers.

Stop - "Stop" means complete cessation from movement.

Stopping - "Stopping" means any halting even momentarily of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control sign or signal.

Storage – Vehicle, recreational vehicle, or trailer storage will be considered any vehicle, recreational vehicle, or trailer left in the same location for maintenance, repair, sale, or future use for more than 10 days.

Traffic - "Traffic" means pedestrians, ridden or herded animals, vehicles, streetcars, and other conveyances, either singly or together, while using any highway for purposes of travel.

Trailer - "Trailer" means any vehicle designed for carrying property or passengers on its own structure and for being drawn by a motor vehicle but does not include a trailer drawn by a truck-tractor semitrailer combination or an auxiliary axle on a motor vehicle which carries a portion of the weight of the motor vehicle to which it is attached.

Truck - "Truck" means every motor vehicle designed, used or maintained primarily for the transportation of property.

Truck-tractor - "Truck-tractor" means:

1. a motor vehicle designed and used primarily for drawing other vehicles and not constructed to carry a load other than a part of the weight of the vehicle and load drawn; and
2. a motor vehicle designed and used primarily for drawing other vehicles used exclusively for transporting motor vehicles or boats and capable of carrying motor vehicles or boats on its own structure.

Unlicensed Vehicle – Any motor vehicle, trailer, or any other type of vehicle that does not possess a valid and current license, registration, or permit as required by applicable state or local laws.

Vehicle - "Vehicle" means every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, excepting devices used exclusively upon stationary rails or tracks.

Section 2: Parking Regulation

A. General Parking Regulations

It is unlawful for any person to stop, stand or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with the specific directions of a police officer or traffic control device in any of the following places:

1. on a sidewalk or trailway;
2. in front of a public or private driveway or trailway;
3. within an intersection;
4. within ten feet of a fire hydrant or mailbox;
5. on a crosswalk;
6. within 20 feet of a crosswalk at any intersection;
7. 20 feet of an intersection;
8. in a signposted fire lane;
9. within 30 feet upon the approach to any flashing beacon, stop sign or traffic control signal located at the side of a roadway;
10. within 50 feet of the nearest rail of a railroad crossing;

11. within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of said entrance when properly signposted;
12. alongside or opposite any street excavation or obstruction when such stopping, standing or parking would obstruct traffic;
13. on the roadway side of any vehicle stopped or parked at the edge or curb of a street;
14. at any place where official signs prohibit or restrict stopping, parking or both;
15. in any alley, except for loading or unloading and then only so long as reasonably necessary for such loading and unloading to or from adjacent premises;
16. on any boulevard which has been curbed.

B. Obedience to Signs

Obedience to signs and police officers. No person shall park a vehicle upon a street, highway, or roadway:

1. Where temporary signs are posted by the city reading "No Parking" as long as such signs are in place.
2. Where permanent signs are posted by the city reading "No Parking," nor shall any person park a vehicle in violation of the time limits set forth on the posted signs restricting the parking in the area.
3. When directed or ordered to proceed by any peace officer invested by law with authority to direct, control or regulate traffic.

This subdivision shall not apply to any city-owned vehicle.

C. Trailer and Recreational Vehicle Parking

Parking trailer or similar vehicle. No person shall leave or park a trailer or similar vehicle on any street or highway or right-of-way thereof for a continuous period in excess of 72 hours.

D. Handicap Parking Space

No person shall park or obstruct or occupy with any motor vehicle any parking space on public or private property designated and posted as parking for handicapped persons pursuant to section 5502 of the state building code as amended, unless the vehicle prominently displays an insignia or certificate thereon issued by the department of motor vehicles pursuant to Minn. Stats. § 169.345, subd. 3.

E. Recreation Vehicle Parking

It is unlawful for any person to leave or park a recreational vehicle on or within the limits of any street or right-of-way for a continuous period in excess of 72 hours. Such vehicle shall not be occupied as living quarters.

F. Parking of Trucks and Commercial Vehicles

No person shall park a vehicle of a registered gross weight of 12,000 pounds or more, or any truck, trailer, semitrailer, truck-tractor, road tractor, or vehicle used to commercially haul garbage or rubbish, or any vehicle or combination of vehicles equipped with more than two axles, on any street, highway or right-of-way which is not specifically designated as a county road or state highway, for longer than 15 minutes, unless the vehicle is in the process of being loaded or unloaded at such location or is on a designated truck route.

G. Interference with Traffic Movement

No vehicle shall be parked or allowed to stand in any area open to the public as a matter of right for the purposes of vehicular traffic so as to interfere with the movement of traffic thereon.

H. Snow Removal

No person shall park or leave standing any vehicle or trailer whether attended or unattended upon any avenue, street or highway in the City of Lamberton 24 hours after snow has fallen or until the street has been plowed curb to curb, whichever is later. Once a street has been plowed curb to curb, on-street parking can resume. The winter parking ordinance exists to expedite and make snow removal in our community more efficient.

Once the street has been plowed, vehicles must not be returned to the same parking spot until the area has been cleared curb-to-curb. Re-parking in an uncleared spot, thereby obstructing snow removal operations, will result in an automatic violation.

I. Vehicle Repair on Street

It is unlawful for any person to service, repair, assemble or dismantle any vehicle parked upon a street or attempt to do so, except to service such vehicle with gasoline or oil or to provide emergency repairs thereon, but in no event for more than twenty-four (24) hours.

J. Unlicensed Vehicles

It shall be unlawful for any person, business, or entity to store or park an unlicensed vehicle on any public or private property.

This ordinance shall not apply to vehicles that are temporarily exempted from licensing requirements under specific circumstances outlined in applicable state or local laws, provided that such exemption is duly authorized and documented.

Section 3: Removal and Impounding Vehicles

- A. Vehicles in violation of parking regulations and subject to removal. When any police officer finds a vehicle standing upon a street in violation of any parking regulation, such officer is hereby authorized to require the driver or other person in charge of such vehicle to remove the vehicle to a position in compliance with this ordinance. When any police officer finds a vehicle unattended upon any street in violation of any parking regulation or is otherwise subject to towing and impoundment under Minnesota state laws, the officer is hereby authorized to impound such vehicle and to provide for the removal thereof to a convenient garage or other facility or place of safety.
- B. Any motor vehicle impounded under this section shall only be released from impoundment:
 1. To the registered owner or person authorized by the registered owner, a lienholder of record, or a person who has purchased the vehicle from the registered owner who provides proof of ownership of the vehicle, proof of valid state driving license, and proof of insurance required by law to cover the vehicle;
 2. If the vehicle is subject to a rental or lease agreement, to a renter or lessee with valid state driving license who provides a copy of the rental or lease agreement and proof of insurance required by law to cover the vehicle; or
 3. To an agent of a towing company authorized by the registered owner, renter or lessee upon proper identification and
 4. Upon payment of any charge placed against such vehicle for cost of removal or storage or both by anyone called upon to assist.
- C. The proof of ownership, valid driving privileges and insurance, and, when applicable, the copy of the rental or lease agreement shall be provided to a licensed police officer at the police department or to an agent of the towing company acting on behalf of the police department.

Section 4: Vehicle Storage

It shall be unlawful for any property owner to allow or permit the storage of vehicles on their property in a manner that is not in compliance with the regulations set forth in this ordinance.

- A. All vehicles stored on private property must:
 - a. Be properly registered and licensed in accordance with state and local laws.
 - b. Be in good working condition, without leaking fluids or creating a safety hazard.
 - c. Be parked in designated parking areas or spaces on the property, and not obstructing sidewalks, driveways, or other public rights-of-way.
 - d. follow the same set-back rules as set in the City of Lamberton's Development Code.
 - e. Screened from public view, if stored outdoors, using appropriate fencing, landscaping, or other approved screening methods.
- B. Temporary vehicle storage on private property, such as during repairs or renovations, may be permitted with prior approval from the appropriate local authorities, provided that:
 - a. The storage period does not exceed thirty (30) days.
 - b. Adequate measures are taken to prevent adverse impacts on neighboring properties, public safety, or the environment.

Section 5: Additional Parking Regulations

For specific or additional parking regulations pertaining to each zoning district, please refer to the Development Code, (Zoning Ordinance and Platting).

Section 6: Penalties

Unless otherwise provided, violation of this ordinance is a petty misdemeanor punishable by a fine up to \$300.00.

Section 7: Repealed Parking Ordinances

That Ordinance No. 125 is hereby repealed in its entirety.

Any prior ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 8: Parking Ordinance History Adoption & Updates

This ordinance shall become effective upon its passage and publication as provided by law.

Passed by the Lamberton City Council on this _____ day of _____, 2024

Lydell Sik, Mayor

Valerie Halter, Clerk

4-14-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	ESST
ISSUE/REQUEST/ BACKGROUND:	<p>This was tabled at the 3-10-2025 meeting.</p> <p>Earned Sick and Safe Leave (ESSL)</p> <p>"Earned Sick and Safe Leave" is paid time off earned at one hour of Earned Sick and Safe for every 30 hours worked by an employee, up to a maximum of 48 hours of sick and safe leave per year. This specific leave applies to all employees (including part-time, seasonal and temporary employees) performing work for at least 80 hours in a year for the City.</p> <p>We need to get a policy added to the personnel policy book. I took it from another city that had shared it on the LMC site.</p> <p>Attached is the proposed policy. I have gone ahead and updated the employees that earned it in 2024 that are still employed by the City and it is now active in the Banyon system to calculate each payroll.</p> <p>Review policy, make changes needed and adopt policy.</p> <hr/> <p>Key points about Minnesota's ESST law:</p> <ul style="list-style-type: none"> • Who is eligible? <p>Employees who are anticipated to work at least 80 hours in a year are eligible, regardless of their employment status (full-time, part-time, etc.).</p> <ul style="list-style-type: none"> • How much ESST is earned? <p>Employees earn one hour of ESST for every 30 hours worked, with a maximum accrual of 48 hours per year.</p> <ul style="list-style-type: none"> • How can ESST be used? <p>Employees can use ESST for mental or physical illness, treatment, or preventive care, or for absences due to domestic abuse, sexual assault, or stalking.</p> <ul style="list-style-type: none"> • What are the employer's responsibilities? <p>Employers must provide notice of ESST rights, keep records of ESST accrual and use, and ensure that employees are paid at their regular rate when using ESST.</p> <p>181.9446 ACCRUAL OF EARNED SICK AND SAFE TIME.</p> <p>(a) An employee accrues a minimum of one hour of earned sick and safe time for every 30 hours worked up to a maximum of 48 hours of earned sick and safe time in a year. Employees may not accrue more than 48 hours of earned sick and safe time in a year unless the employer agrees to a higher amount.</p> <p>(b)(1) Except as provided in clause (2), employers must permit an employee to carry over accrued but unused sick and safe time into the following year. The total amount of accrued but unused earned sick and safe time for an employee must not exceed 80 hours at any time, unless an employer agrees to a higher amount.</p> <p>(2) In lieu of permitting the carryover of accrued but unused sick and safe time into the following year as provided under clause (1), an employer may provide an employee with earned sick and safe time for the year that meets or exceeds the requirements of this section that is available for the employee's immediate use at the beginning of the subsequent year as follows: (i) 48 hours, if an employer pays an employee for accrued but unused sick and safe time at the end of a year at the same base rate as an employee earns from employment and in no case at a rate less than that provided under section 177.24 or an applicable local minimum wage; or (ii) 80 hours, if an employer does not pay an employee for accrued but unused sick and safe time at the end of a year.</p> <p>(c) Employees who are exempt from overtime requirements under United States Code, title 29, section 213(a)(1), as amended through January 1, 2024, are deemed to work 40 hours in each workweek for purposes of accruing earned sick and safe time, except that an employee whose normal workweek is less than 40 hours will accrue earned sick and safe time based on the normal workweek.</p> <p>(d) Earned sick and safe time under this section begins to accrue at the commencement of employment of the employee.</p> <p>(e) Employees may use earned sick and safe time as it is accrued.</p>

Earnings and Use

After six months of service, vacation leave may be used as it is earned, subject to prior approval by the employee's supervisor. An employee will not earn any vacation leave for any pay period unless he/she is employed by the city on the last scheduled workday of the pay period. Requests for vacation must be received at least forty-eight (48) hours in advance of the requested time off. This notice may be waived at the discretion of the supervisor and city clerk. Vacation can be requested in increments as small as one hour up to the total amount of the accrued leave balance. Vacation leave is to be used only by the employee who accumulated it. It cannot be transferred to another employee.

Vacation leave cannot be converted into cash payments except at termination.

Earned Sick and Safe Leave (ESSL)

"Earned Sick and Safe Leave" is paid time off earned at one hour of Earned Sick and Safe for every 30 hours worked by an employee, up to a maximum of 48 hours of sick and safe leave per year. This specific leave applies to all employees (including part-time, seasonal and temporary employees) performing work for at least 80 hours in a year for the City. Earned Sick and Safe Leave policy is in accordance with Minn. Stat. § 181.9445-181.9448.

Eligibility/Accrual - ESSL

All Employees, except Paid on Call Firefighters or Council Members, are entitled to earn sick and safe leave at the rate of one (1) hour for every thirty (30) hours worked, up to a maximum of forty-eight (48) hours accrued yearly. Accrued and unused hours carry over into future years, up to a maximum of eighty (80) hours accrued overall. When the 80-hour overall limit is reached, accrual immediately stops until usage occurs, at which time accrual restarts (until either the yearly or overall limit is reached). When the 48-hour yearly limit is reached, accrual does not restart until the following year. The year starts on January 1 and ends on December 31. All employees begin accruing hours on the first day of work, regardless of whether they are full-time, part-time, seasonal or temporary workers. An employee who is exempt from the overtime provisions of the Fair Labor Standards Act is assumed to work 40 hours per week.

Use/Purpose - ESSL

All employees are permitted to use the leave in increments of not less than fifteen (15) minutes. Earned Sick and Safe Leave can be used as it is accrued.

Paid Earned Sick and Safe Leave hours will be compensated at the employee's regular rate of pay.

Employees may only use sick and safe leave for one of the authorized reasons listed below.

- Illness – for the employee or family members:
 - Mental or physical illness, injury or other health condition
 - Need for medical diagnosis, care or treatment, of a mental or physical illness
 - injury or health condition
- Need for preventative care
 - When it has been determined by health authority or a health care professional that the employee or family member is at risk of infecting others with a communicable disease. Whether or not the employee or family member has actually contracted the communicable disease.
 - The employee's inability to work or telework because the employee is:
 - Prohibited from working by the City due to health concerns related to the potential transmission of a communicable illness related to a public emergency; or

- Seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and such employee has been exposed to a communicable disease or the City has requested a test or diagnosis;
- Safety – of the employee or family members:
 - Absence due to domestic abuse, sexual assault, or stalking of the employee or family member provided the absence is to:
 - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
 - Obtain services from a victim service organization.
 - Obtain psychological or other counseling.
 - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
 - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.
- Closure
 - Closure of the employee's workplace due to weather or other public emergency
 - A family member's school or place of care has been closed due to weather or other public emergency.

ESSL Family member includes an employee's:

- Spouse or registered domestic partner
- Child, foster child, adult child, legal ward, child for whom the employee is legal guardian, or child to whom the employee stands or stood in loco parentis.
- Sibling, step sibling or foster sibling
- Biological, adoptive, or foster parent, stepparent or a person who stood in loco parentis when the employee was a minor child.
- Grandchild, foster grandchild, or step grandchild
- Grandparent or step grandparent
- A child of a sibling of the employee
- A sibling of the parent of the employee or
- A child-in-law or sibling-in-law
- Any of the above family members of a spouse or registered domestic partner
- Any other individual related by blood or whose close association with the employee is the equivalent of a family relationship.
- Up to one individual annually designated by the employee.

Advance Notice for use of Earned Sick and Safe Leave

If the need for sick and safe leave is foreseeable, the city requires seven days' advance notice. However, if the need is unforeseeable, employees must provide notice of the need for Earned Sick and Safe time as soon as practicable.

When an employee uses Earned Sick and Safe time for more than three consecutive days, the city may require appropriate supporting documentation (such as medical documentation supporting medical leave, court records or related documentation to support safety leave).

However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation may include a written statement from the

employee indicating that the employee is using, or used, Earned Sick and Safe Leave for a qualifying purpose. The city will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition.

In accordance with state law, the city will not require an employee using Earned Sick and Safe leave to find a replacement worker to cover the hours the employee will be absent.

The City must maintain the confidentiality of Earned Sick and Safe records, medical certifications, histories and documents information pertaining to domestic abuse, sexual assault or stalking, and any statement from the employee about the need for leave. Medical records will be maintained confidentially and apart from personnel files. Per the statute, employees may request the city to destroy or return records under Earned Sick and Safe Leave that are older than three years prior to the current calendar year.

Carry Over of Earned Sick and Safe Leave

Employees are eligible for carry over accrued but unused Earned Sick and Safe time into the following year, but the total of Earned Sick and Safe Leave carry over hours shall not exceed 80 hours.

Retaliation Prohibited - ESSL

The city shall not discharge, discipline, penalize, interfere with, or otherwise retaliate or discriminate against an employee for asserting Earned Sick and Safe Leave rights, requesting an Earned Sick and Safe Leave absence, or pursuing remedies. Further, use of Earned Sick and Safe Leave will not be factored into any attendance point system the city may use.

Additionally, it is unlawful to report or threaten to report a person or a family member's immigration status for exercising a right under Earned Sick and Safe Leave.

Benefits and Return to Work Protections - ESSL

During an employee's use of Earned Sick and Safe Leave, an employee will continue to receive the city's employer insurance contribution as if they were working, and the employee will be responsible for any share of their insurance premiums.

An employee returning from time off using accrued Earned Sick and Safe Leave is entitled to return to their city employment at the same rate of pay received when their leave began, plus any automatic pay adjustments that may have occurred during the employee's time off.

Seniority during Earned Sick and Safe Leave absences will continue to accrue as if the employee has been continually employed.

Separation of Employment - ESSL

Employees will not be paid for any accrued but unused sick and safe leave upon termination of employment. If an employee separates from employment and is rehired within 180 days, any earned and unused sick and safe leave that the employee had at the time of separation will be reinstated. An employee is entitled to use and accrue Earned Sick and Safe Leave at the commencement of reemployment.

4-14-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Police Chief Candidates
ISSUE/REQUEST/ BACKGROUND:	<p>The council interviewed candidates for the police chief position.</p> <p>Would the council like to offer the position to any of the candidates?</p> <p>If so, what is the offer?</p>

2025 Municipality Law Enforcement Services Contract Rates

BASE FEE - Municipality Population Based Minimums for LE Contracted Services *

POPULATION	Min Hours Per Week	Annual Rate	Monthly	2025 @ \$75.00
Under 300	0	Negotiated Terms		Additional Dedicated Patrol Hrs can be added at rates below/ 2 hr min
301- 400	5	\$19,500.00	\$1,625.00	
401- 550	10	\$39,000.00	\$3,250.00	
551-750	15	\$58,500.00	\$4,875.00	
Over 750	40	\$156,000.00	\$13,000.00	


Contracted law enforcement services, including on-call services, outside of the minimum Base Fee and Min Hours require reduced negotiated contracted terms.

* Calculations are based on population of the municipality and based on a per individual work(er) hour minimum.

Dedicated Proactive Patrol Hour Increase Rates - Weekly (Min 2 hour Inc) + Base Fee Contract Required **

Hours Per Week	Annual Rate	Monthly
2	\$7,800.00	\$650.00
3	\$11,700.00	\$975.00
4	\$15,600.00	\$1,300.00
5	\$19,500.00	\$1,625.00

Contracted Services are calculated based on the approved fee schedule of Deputy Sheriff services (per hour \$75.00) x 40 hours a week x 52 weeks in a year.

4-14-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Ambulance Resignation
ISSUE/REQUEST/ BACKGROUND:	<p>Rob Stoppel is having to resign from the ambulance service.</p> <p>In talking to him, he does want to return in the future.</p> <p>4-8-25</p> <p>I Robert Stoppel on 4-8-25 is giving notice AS OF 4-30-25, I'm Resigning my position on the lamberton Ambulance.</p> 

Library Report
April 2025

Program Update:

- Movies
 - Dogman (30)
- The Friends will start taking Books to Valley View Manor. VVM named it Booked Mobile for their activities, this begins April 14th. There will be a compilation of books, movies, puzzles, and magazines that will be sent there with its own little check out system. This will be a monthly delivery program.
- Webinar Updates
 - Pepper Spray and Self Defense tools in small libraries
 - Little Hands Webinar (2 remain)

- AC Meeting
 - Koha upgrades are happening
 - State Library Services visited. They talked about what cuts will impact our libraries services. At this time the impacts are not a concern. We were reminded that we are city/county funded so Federal library impacts Federally Funded Libraries. It may impact grants, but they were unsure at this time.
- Koha Training with Blaine Brubaker. Koha has been doing multiple upgrades including cataloging, Quick Cataloging, and, batch modifications.
 - Batch modification has come in really handy! I have started going through Item's With No Check Outs Reports. This report is a slow process. We have over 1000 items (that's all the report will show at a time) that have never been checked out. Unfortunately they include items from 2007-2025 so donations books and new items are included, and we have had 4 batches of donations brought in. I have also noticed that a good majority of the books that have never been checked out since 2007 are also books that we no longer have or have gone missing. The whole month has been sorting out the books by year, finding the books that may or may not be missing and removing all the missing items from the system. The goal is to remove any item we don't carry. (Why have it in the system if it's not available?) Books that have outdated information, multiple copies, or are falling apart are also being removed from the system. With the batch modification I don't have to do each book individually! I can create a pile and remove them all at the same time which has been a HUGE time saver!

Upcoming Events/Programs

- National Library Week
 - "Drawn to the Library!" April 6-12
 - Monday: Mufasa Movie; Main Street Nutrition reached out and asked if they could provide beverages for anyone who attends the movie! We are very appreciative of them! ()
 - Tuesday: Family Game Night / Caricature Artist: spaces filled up very quickly! ()
 - Wednesday: Bad Art Night: ()
 - Thursday: Sound Bath ()
 - Friday: Bed Time Stories with the board ()

- Easter Party: Monday April 21st. Easter Eggs will be filled with colored stickers. The stickers will be challenge stations. The kids will complete the challenges to earn Bunny Money that they can use at our Bunny Market. Following the hunt we will have a movie.
- A tea party for mother's day has been requested. We may try something else for mother's day and wait to host a tea party in the park this summer. Nothing has been decided yet.
- Summer Reading is still being worked on.
- Library Land (5 finished, 2 restarted, 3 more have started.) The kids have loved this game!
- Mango Zoom Call
 - Mango is a an online global language class series. We were given a free 1 week trial and it is something that could be very beneficial to our patrons! The plan is to apply for a grant through the Lamberton Area Community Foundation when that comes up. The cost for 3 years including an ASL and Little Pims (which would benefit daycares or anyone with toddlers) would be \$5,130. If I am correct the last few years have been a \$5,000 grant and I plan to ask the Friends of the Library to cover the remaining balance.
- OMIPractice informational meeting
 - This is another digital interface that specializes in online fitness and mindfulness. They offer hundreds of live classes a week. The cost for this is \$750 for a year. If the friends of the library are interested I would like them to pay for this or they could also apply for the Lamberton Area Grant. This service is great for seniors, and could be something that we offer the classes in the library as additional programing. At this time there are no grants that would cover this if we are not able to get the LACF grant.
- Seed Exchange:
 - The library board is working on their seed exchange. The goal of a seed exchange is to offer a variety of seeds to the community, there has to be a learning element behind this, so they are looking at hosting a few planting classes. Following the season patrons are supposed to save their seeds for next year. Patrons are supposed to learn how to seed save for a sustainable garden experience. I think we may have started too late to get this all done this year!

Circulation Report

- **March**
 - Total Books:907
 - Audio Books20:
 - Total DVDs: 179
 - Non-Print (cake pans, Computers, Hotspots, Chromebooks): 49
 - Online Materials(overdrive, RB Digital): 88
 - ILL (Inter Library Loan): 120

Respectfully Submitted
Alicia Vogel



March 31, 2025

Dear Ambulance Service Manager

Since 2022, the State of Minnesota has recognized licensed ambulance services that provide sound clinical care and proper documentation of that care. These quality-of-care metrics known as Clinical Advisory Performance Measures, benchmark performance in stroke, STEMI, trauma, and pediatric care. These measures were implemented to enhance and highlight the already exceptional care provided across Minnesota every day.

The Office of Emergency Medical Services (OEMS) closely monitors performance on these measures, and I am pleased to inform you that your ambulance service has achieved a level of excellence worthy of special recognition.

Because your ambulance service achieved a performance rate of 80% or higher on five or more of the Clinical Advisory Performance Measures for calendar year 2024, on behalf of the State of Minnesota, I am pleased to present your service with the enclosed Certificate of Excellence.

This award reflects the dedication of your organization, leadership, Medical Director, and—most importantly—the exemplary care and documentation provided by your crew members. Your organization should take great pride in the outstanding care it provides to the communities and citizens you serve.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dylan J. Ferguson'.

Dylan J Ferguson
OEMS Director



CERTIFICATE OF CLINICAL EXCELLENCE

THIS CERTIFIES THAT

LAMBERTON AMBULANCE

has demonstrated exceptional clinical care in calendar year 2024 and is hereby recognized by the

Minnesota Office of Emergency Medical Services

on March 31, 2025

Dylan Ferguson
Director

Charles Soucheray
Deputy Director of Ambulance Services



**CITY OF LAMBERTON
RESOLUTION 2025-04**

A Resolution Accepting Donations to the City of Lamberton

WHEREAS, the City of Lamberton, Minnesota is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below with the terms and conditions to the City of Lamberton:

DONTAION #	NAME OF DONOR	TERMS,CONDITION OR USE	AMOUNT
LIB031025A	J Richards	Library	100.00
LIB031025B	L Batalden	Library	100.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAMBERTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed and Adopted by the City Council this 14th day of April 2025.

CITY OF LAMBERTON, MINNESOTA

By: _____
Mayor

ATTEST:

By: _____
City Clerk



FINANCIAL REPORT

APRIL 2025

NEW VENDORS

INDUSTRIAL CHEM & LAB SERVICES
CUSTOM CONTROL CABLES

DEER PARK, NY
THIBODAUZ, LA

PUBLIC WORKS
PUBLIC WORKS

FINANCIALS

Claims for Approval:

	Start #	End#	Total
Checks	46979	47016	\$44,560.76
eChecks	1551e	1573e	\$24,244.40
Payroll	0502727	0502743	\$19,018.75
Claims Total			\$87,823.91

Voided Checks: None

Approved: _____
Mayor

Date: _____

Approved: _____
Clerk

Date: _____



CITY OF LAMBERTON

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***Check Detail Register©**

April 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
46979	04/14/25	ABDO LLP			
E 100-41530-305		Other Contractual Service	\$2,500.00	503289	AUDIT FOR 2024
		Total	\$2,500.00		
46980	04/14/25	ALADTEC, INC.			
E 201-42153-305		Other Contractual Service	\$3,690.00	408803	SUBSCRIPTION 05/2025-05/2026
		Total	\$3,690.00		
46981	04/14/25	AMAZON CAPITAL SERVICES, INC.			
E 100-43120-210		Operating Supplies & Post	\$188.79	1W64-Y4YF-	STREETS PART
		Total	\$188.79		
46982	04/14/25	BANYON DATA SYSTEMS, INC.			
E 601-49400-305		Other Contractual Service	\$386.66	166103	UB SUPPORT
E 602-49450-305		Other Contractual Service	\$400.00	166103	UB SUPPORT
E 603-49500-305		Other Contractual Service	\$73.34	166103	UB SUPPORT
E 617-49710-305		Other Contractual Service	\$200.00	166103	UB SUPPORT
		Total	\$1,060.00		
46983	04/14/25	BOLLIG, INC			
E 100-41700-305		Other Contractual Service	\$3,038.50	8635	IND PK, GROVE ST
E 601-49400-305		Other Contractual Service	\$5,500.00	8638	LEAD SERVICE LINE
		Total	\$8,538.50		
46984	04/14/25	BOUNDTREE MEDICAL, LLC			
E 201-42153-210		Operating Supplies & Post	(\$116.14)		EMS SUPPLY-CREDIT FROM 11/14/24
E 201-42153-210		Operating Supplies & Post	(\$65.51)		EMS SUPPLY-CREDOT FRP, 11/27/24
E 201-42153-210		Operating Supplies & Post	\$443.64	8567006	EMS SUPPLY
E 201-42153-210		Operating Supplies & Post	\$100.98	85681471	EMS SUPPLY
E 201-42153-210		Operating Supplies & Post	\$151.97	85702613	EMS SUPPLY
E 201-42153-210		Operating Supplies & Post	\$25.35	85714242	EMS SUPPLY
		Total	\$540.29		
46985	04/14/25	CENTER POINT LARGE PRINT			
E 211-45501-214		Library Books	\$47.94	2152226	BOOKS
		Total	\$47.94		
46986	04/14/25	COMPUTERS & BEYOND			
E 201-42153-210		Operating Supplies & Post	\$229.99	26117	KEYBOARD CASE EMS
		Total	\$229.99		
46987	04/14/25	ELEVATOR WORKS INC.			
E 100-43120-210		Operating Supplies & Post	\$208.50	4639	paver machine
		Total	\$208.50		
46988	04/14/25	FARMERS CO-OP OIL COMPANY			
E 100-43120-211		Motor Fuel & Lubricants	\$541.01		fuel
E 100-46102-210		Operating Supplies & Post	\$18.53		fuel trees
E 201-42153-211		Motor Fuel & Lubricants	\$209.16		fuel
E 100-42110-211		Motor Fuel & Lubricants	\$30.65		fuel



CITY OF LAMBERTON

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April 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$799.35		
46989	04/14/25	FARM-RITE EQUIPMENT OF WILLMAR			
E 100-43120-210		Operating Supplies & Post	\$142.33	P55455	streets
Total			\$142.33		
46990	04/14/25	FLOW MEASUREMENT & CONTROL			
E 602-49450-210		Operating Supplies & Post	\$325.00	Q2502161	CERTIFICATION FLOW METER
Total			\$325.00		
46991	04/14/25	GLENS AUTO PARTS			
E 100-43120-210		Operating Supplies & Post	\$26.33	886021	PARTS STREETS
Total			\$26.33		
46992	04/14/25	GOPHER STATE ONE-CALL, INC.			
E 601-49400-305		Other Contractual Service	\$25.00	5010535	ANNUAL FACILITY OPERATOR FEE
E 602-49450-305		Other Contractual Service	\$25.00	5010535	ANNUAL FACILITY OPERATOR FEE
E 601-49400-305		Other Contractual Service	\$6.75	5030535	LOCATING
E 602-49450-305		Other Contractual Service	\$6.75	5030535	LOCATING
Total			\$63.50		
46993	04/14/25	HALTER, VALERIE			
E 100-41425-315		Travel Conference School	\$187.33		TRAVEL DAY ON THE HILL
E 100-41425-315		Travel Conference School	\$53.71		TRAVEL SRDC TRAINING SLAYTON
E 207-46501-315		Travel Conference School	\$17.03		TRAVEL RW CTY CHILDCARE
E 100-41425-315		Travel Conference School	\$36.68		TRAVEL TRUTH IN TAXATION RWF
E 100-42110-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 100-41425-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 100-42220-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 100-43120-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 100-45124-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 100-41110-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 100-45400-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 601-49400-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 602-49450-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 201-42153-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 603-49500-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 211-45501-210		Operating Supplies & Post	\$5.13		TRAVEL, SUPPLIES
E 207-46501-210		Operating Supplies & Post	\$5.08		TRAVEL, SUPPLIES
Total			\$361.39		
46994	04/14/25	HAWKINS, INC.			
E 601-49400-210		Operating Supplies & Post	\$20.00	7013217	CHLORINE
Total			\$20.00		
46995	04/14/25	HOMETOWN BILLING			
E 201-42153-305		Other Contractual Service	\$420.00		EMS BILLING MARCH 2025 X15 CALLS
Total			\$420.00		
46996	04/14/25	INDUSTRIAL CHEM LABS & SERVICES INC			
E 602-49450-210		Operating Supplies & Post	\$349.11	408904	ENZYMES



CITY OF LAMBERTON

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April 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$349.11		
46997	04/14/25	KIDS REFERENCE COMPANY, INC.			
E 211-45501-214		Library Books	\$190.87	KRC01-1377	BOOKS
E 211-45501-214		Library Books	\$287.40	KRC01-1377	BOOKS
Total			\$478.27		
46998	04/14/25	DANIEL KRONBACH			
E 201-42153-404		Rep & Maint-Equipment	\$481.00	126	TIRES
E 100-42110-404		Rep & Maint-Equipment	\$211.10	127	OIL CHANG PD
Total			\$692.10		
46999	04/14/25	L & S CONSTRUCTION, INC..			
E 100-43120-210		Operating Supplies & Post	\$36.77	030525-D	PARTS STREETS
Total			\$36.77		
47000	04/14/25	LAMBERTON HTG & PLMBG, INC.			
E 601-49400-210		Operating Supplies & Post	\$6.63	221332	PARTS WATER DEPT
Total			\$6.63		
47001	04/14/25	LAMBERTON NEWS			
E 201-42153-210		Operating Supplies & Post	\$157.00	33680	AMB MEETING
E 201-42153-210		Operating Supplies & Post	\$143.00	33680	EMS , CITY SUPPORT STAFF
E 100-41450-340		Printing Publishing Adverti	\$198.00	33680	SUMMARY FINANCIAL SUPPORT
Total			\$498.00		
47002	04/14/25	LEAGUE OF MINNESOTA CITIES			
E 100-43120-361		Insurance: General Liabilit	\$500.00	9504	DEDUCTIBLE SNOW PLOW INCIDENT
Total			\$500.00		
47003	04/14/25	LINDE GAS & EQUIPMENT, INC			
E 201-42153-210		Operating Supplies & Post	\$170.22	48948134	EMS OXYGEN
Total			\$170.22		
47004	04/14/25	MARCO			
E 100-41425-210		Operating Supplies & Post	\$47.02		
E 100-42220-210		Operating Supplies & Post	\$47.02		
E 100-43120-210		Operating Supplies & Post	\$47.02		
E 100-45124-210		Operating Supplies & Post	\$47.02		
E 100-41110-210		Operating Supplies & Post	\$47.02		
E 100-45400-210		Operating Supplies & Post	\$47.02		
E 601-49400-210		Operating Supplies & Post	\$47.02		
E 602-49450-210		Operating Supplies & Post	\$47.02		
E 201-42153-210		Operating Supplies & Post	\$47.02		
E 603-49500-210		Operating Supplies & Post	\$47.02		
E 207-46501-210		Operating Supplies & Post	\$47.04		
E 211-45501-210		Operating Supplies & Post	\$47.02		
E 100-42110-210		Operating Supplies & Post	\$47.02	13359170,13	CONTRACT JAN-JUNE 2025; COPIES7/24-1/25
Total			\$611.28		
47005	04/14/25	MED-COMPASS			



CITY OF LAMBERTON

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April 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-42220-210		Operating Supplies & Post	\$2,190.00	47207	FIRE PHYSICALX17, FIT TESTX16;1 MED FEE
		Total	\$2,190.00		
47006	04/14/25	MN VALLEY TESTING LABS, INC			
E 602-49450-210		Operating Supplies & Post	\$135.50	1296094	WATER SAMPLES
		Total	\$135.50		
47007	04/14/25	NORTH CENTRAL INT'L, INC.			
E 100-43120-210		Operating Supplies & Post	\$158.90	X211004048	PARTS STREET PLOW TRUCK
		Total	\$158.90		
47008	04/14/25	RECREATION SUPPLY CO., INC.			
E 100-45124-250		Merchandise for Resale	\$127.98	531985	PARTS POOL
		Total	\$127.98		
47009	04/14/25	REDWOOD COUNTY AUDITOR-TREASUR			
E 100-41425-445		Licenses & Taxes	\$22.50		PROPERTY TAXES CITY OFFICE
E 100-42220-445		Licenses & Taxes	\$22.50		PROPERTY TAXES FIRE HALL
E 100-43120-445		Licenses & Taxes	\$45.00		PROPERTY TAXES CITY SHOP
E 100-44101-445		Licenses & Taxes	\$2,858.00		PROPERTY TAXES CLINIC
E 100-42110-445		Licenses & Taxes	\$22.50		PROPERTY TAXES POLICE
E 100-45124-445		Licenses & Taxes	\$45.00		PROPERTY TAXES SWIMMING POOL
E 100-45202-445		Licenses & Taxes	\$45.00		PROPERTY TAXES KUCHAR PARK
E 100-45202-445		Licenses & Taxes	\$45.00		PROPERTY TAXES CITY PARK
E 100-45400-445		Licenses & Taxes	\$45.00		PROPERTY TAXES COMM CENTER/LIBRARY
E 201-42153-445		Licenses & Taxes	\$22.50		PROPERTY TAXES AMBULANCE
E 207-46501-445		Licenses & Taxes	\$6,288.00		PROPERTY TAXES EDA-IND PK-SOUTH
E 207-46501-445		Licenses & Taxes	\$5,302.00		PROPERTY TAXES EDA-IND PK-LOT
E 207-46501-445		Licenses & Taxes	\$212.00		PROPERTY TAXES EDA-IND PK-EAST
E 207-46501-445		Licenses & Taxes	\$282.00		PROPERTY TAXES EDA-IND PK-NORTH
E 601-49400-445		Licenses & Taxes	\$45.00		PROPERTY TAXES WELL SITE-PFARR'S
E 601-49400-445		Licenses & Taxes	\$45.00		PROPERTY TAXES WATER TOWER
		Total	\$15,347.00		
47010	04/14/25	RUNNINGS SUPPLY, INC.			
E 100-43120-210		Operating Supplies & Post	\$69.98	3440075	PARTS STREETS
E 100-43120-210		Operating Supplies & Post	(\$43.18)	4443621	PARTS RETURN
E 100-43120-210		Operating Supplies & Post	\$62.98	4443628	PARTS STREETS
E 100-43120-210		Operating Supplies & Post	\$199.99	5960344	PARTS SKID BUCKET
E 100-43120-210		Operating Supplies & Post	\$30.96	7310410	PARTS STREETS
E 100-43120-210		Operating Supplies & Post	\$69.47	7310419	PARTS STREETS
		Total	\$390.20		
47011	04/14/25	SOUTHERN MN EMS EDUCATION			
E 100-42220-315		Travel Conference School	\$640.00	1381	FIRE DEPT EMR 44 PLAN X16'
		Total	\$640.00		
47012	04/14/25	STAR TRIBUNE			
E 211-45501-215		Periodicals	\$70.00		LIBRARY SUBS STAR TRIBUNE
		Total	\$70.00		



CITY OF LAMBERTON

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April 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
47013	04/14/25	THEIN WELL COMPANY, INC.			
E 601-49400-305		Other Contractual Service	\$215.00	9393	ANNUAL INSPECTION PUMP & WELL
		Total	\$215.00		
47014	04/14/25	VOGEL, JONATHON			
R 601-37101		Water	\$152.85		REPAYMENT OF WATER BILL
R 602-37201		Sewer	\$158.12		REPAYMENT OF WATER BILL
R 603-37301		Garbage	\$29.00		REPAYMENT OF WATER BILL
R 617-38001		Storm Sewer	\$79.06		REPAYMENT OF WATER BILL
		Total	\$419.03		
47015	04/14/25	VOLLMER, KRIS			
E 601-49400-315		Travel Conference School	\$12.78		MILEAGE JAN,MAR, APRIL
E 602-49450-315		Travel Conference School	\$12.78		MILEAGE JAN,MAR, APRIL
		Total	\$25.56		
47016	04/14/25	WEST CENTRAL SANITATION, INC.			
E 603-49500-305		Other Contractual Service	\$2,337.30	13402624	GARBAGE PICK UP FEB & MAR
		Total	\$2,337.30		
		10100	\$44,560.76		

Fund Summary

10100 Checking

100 General Fund	\$14,940.86
201 Ambulance	\$6,115.31
207 EDA	\$12,153.15
211 Library	\$648.36
601 Water	\$6,467.82
602 Sewer	\$1,464.41
603 Garbage Collection	\$2,491.79
617 Storm Sewer	\$279.06
	\$44,560.76

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date



CITY OF LAMBERTON

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Checks 1551-1666

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1551 e	03/11/25	REZPLOT SYSTEMS, LLC			
	E 100-45202-305	Other Contractual Service	\$100.00		WEB PAYMENT FEES MAR2025
		Total	\$100.00		
1552 e	03/14/25	EFTPS			
	G 100-21701	Federal Withholding	\$804.30		PP 6 3-14-25 PAYROLL DEDUCTION
	G 100-21703	FICA Withholding	\$1,324.68		PP 6 3-14-25 PAYROLL DEDUCTION
	G 100-21704	Medicare Withholding	\$358.30		PP 6 3-14-25 PAYROLL DEDUCTION
		Total	\$2,487.28		
1553 e	03/14/25	PERA			
	G 100-21705	PERA Coord Withholding	\$1,388.80		PP 6 3-14-25 PAYROLL DEDUCTION
	G 100-21706	PERA Police Withholding	\$493.45		PP 6 3-14-25 PAYROLL DEDUCTION
		Total	\$1,882.25		
1554 e	03/14/25	MN DEPARTMENT OF REVENUE			
	G 100-21702	State Withholding	\$317.00		PP 6 3-14-25 PAYROLL DEDUCTION
		Total	\$317.00		
1555 e	03/13/25	MN ENERGY RESOURCES CORP.			
	E 601-49400-381	Utilities	\$438.39		JAN 2025 UTILITY PAYMENT
	E 100-43120-381	Utilities	\$204.84		JAN 2025 UTILITY PAYMENT
	E 100-42220-381	Utilities	\$268.45		JAN 2025 UTILITY PAYMENT
	E 100-41940-381	Utilities	\$268.45		JAN 2025 UTILITY PAYMENT
	E 201-42153-381	Utilities	\$95.27		JAN 2025 UTILITY PAYMENT
	E 100-42110-381	Utilities	\$95.26		JAN 2025 UTILITY PAYMENT
	E 100-45400-381	Utilities	\$136.93		JAN 2025 UTILITY PAYMENT
	E 211-45501-381	Utilities	\$136.93		JAN 2025 UTILITY PAYMENT
	E 100-45124-381	Utilities	\$48.32		JAN 2025 UTILITY PAYMENT
		Total	\$1,692.84		
1556 e	03/17/25	FIRST SECURITY BANK			
	E 100-42110-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 100-41425-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 100-42220-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 100-43120-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 100-45124-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 100-41110-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 100-45400-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 601-49400-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 602-49450-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 201-42153-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 603-49500-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 211-45501-210	Operating Supplies & Post	\$5.53		FEB 2025 BANK FEES
	E 207-46501-210	Operating Supplies & Post	\$5.49		FEB 2025 BANK FEES
	E 617-49710-210	Operating Supplies & Post	\$0.00		FEB 2025 BANK FEES
		Total	\$71.85		
1557 e	03/19/25	AFLAC			



CITY OF LAMBERTON

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Checks 1551-1666

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-21712		AFLAC Withholding	\$328.40		FEB 2025 PREMIUM
		Total	\$328.40		
1558 e	03/20/25	BLUE CROSS BLUE SHIELD			
G 100-21713		Health Insurance Withhold	\$1,191.04	25022814301	APRIL 2025 BCBS
		Total	\$1,191.04		
1559 e	03/24/25	MN DEPARTMENT OF REVENUE			
G 601-21000		Sales Taxes Payable	\$163.52		FEB 2025 Sales Tax Payment
G 601-21001		Local Sales Tax Payable	\$11.92		FEB 2025 Sales Tax Payment
G 603-21000		Sales Taxes Payable	\$186.22		FEB 2025 Sales Tax Payment
E 100-45124-445		Licenses & Taxes	\$0.00		FEB 2025 Sales Tax Payment
E 100-42110-445		Licenses & Taxes	\$0.00		FEB 2025 Sales Tax Payment
E 100-42220-445		Licenses & Taxes	\$184.38		FEB 2025 Sales Tax Payment
E 100-41425-445		Licenses & Taxes	\$0.71		FEB 2025 Sales Tax Payment
E 100-45202-445		Licenses & Taxes	\$36.80		FEB 2025 Sales Tax Payment
E 100-45400-445		Licenses & Taxes	\$0.00		FEB 2025 Sales Tax Payment
E 100-43120-445		Licenses & Taxes	\$0.00		FEB 2025 Sales Tax Payment
E 211-45501-445		Licenses & Taxes	\$0.00		FEB 2025 Sales Tax Payment
E 603-49500-445		Licenses & Taxes	(\$5.23)		FEB 2025 Sales Tax Payment
E 601-49400-445		Licenses & Taxes	\$4.56		FEB 2025 Sales Tax Payment
E 601-49400-445		Licenses & Taxes	\$0.12		FEB 2025 Sales Tax Payment
		Total	\$583.00		
1560 e	03/28/25	EFTPS			
G 100-21701		Federal Withholding	\$831.15		PAYROLL DEDUCTION
G 100-21703		FICA Withholding	\$1,323.30		PAYROLL DEDUCTION
G 100-21704		Medicare Withholding	\$364.90		PAYROLL DEDUCTION
		Total	\$2,519.35		
1561 e	03/28/25	PERA			
G 100-21705		PERA Coord Withholding	\$1,391.82		PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	\$563.70		PAYROLL DEDUCTION
		Total	\$1,955.52		
1562 e	03/28/25	MN DEPARTMENT OF REVENUE			
G 100-21702		State Withholding	\$334.00		PAYROLL DEDUCTION
		Total	\$334.00		
1563 e	03/24/25	CITY OF LAMBERTON			
E 201-42153-381		Utilities	\$20.61		032425 Utility Bill
E 100-42110-381		Utilities	\$20.61		032425 Utility Bill
E 100-45400-381		Utilities	\$56.41		032425 Utility Bill
E 211-45501-381		Utilities	\$56.40		032425 Utility Bill
E 100-45124-381		Utilities	\$94.00		032425 Utility Bill
E 100-42220-381		Utilities	\$17.06		032425 Utility Bill
E 100-41940-381		Utilities	\$17.05		032425 Utility Bill
		Total	\$282.14		
1564 e	03/25/25	CENTURYLINK			
E 201-42153-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS

**CITY OF LAMBERTON**

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Checks 1551-1666

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-42110-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 100-41425-210		Operating Supplies & Post	\$39.48		FEB 25 - PHONE & INTERNET SVCS
E 100-42220-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 601-49400-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 602-49450-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 100-43120-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 207-46501-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 603-49500-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 211-45501-210		Operating Supplies & Post	\$74.78		FEB 25 - PHONE & INTERNET SVCS
E 100-45124-210		Operating Supplies & Post	\$71.17		FEB 25 - PHONE & INTERNET SVCS
E 100-45400-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 617-49710-210		Operating Supplies & Post	\$8.57		FEB 25 - PHONE & INTERNET SVCS
E 100-41110-210		Operating Supplies & Post	\$8.58		FEB 25 - PHONE & INTERNET SVCS
Total			\$279.71		
1565 e	03/26/25	VERIZON WIRELESS			
E 100-42110-210		Operating Supplies & Post	\$41.39		FEB 2025- WIRELESS SVC
E 100-42110-210		Operating Supplies & Post	\$40.01		FEB 2025- WIRELESS SVC
E 201-42153-210		Operating Supplies & Post	\$40.01		FEB 2025- WIRELESS SVC
E 100-43120-210		Operating Supplies & Post	\$41.39		FEB 2025- WIRELESS SVC
E 601-49400-210		Operating Supplies & Post	\$41.39		FEB 2025- WIRELESS SVC
E 100-42110-210		Operating Supplies & Post	\$41.39		FEB 2025- WIRELESS SVC
Total			\$245.58		
1566 e	03/24/25	CARDMEMBER SERVICE			
E 100-42110-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-41425-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-42220-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-43120-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-45124-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-41110-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-45400-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 601-49400-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 602-49450-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 201-42153-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 603-49500-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 211-45501-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 207-46501-210		Operating Supplies & Post	\$3.70		BILLS ADOBE
E 100-41940-381		Utilities	\$10.00		BILLS PREMIUM WATER CITY HALL
E 100-43120-381		Utilities	\$12.00		BILLS PREMIUM WATER SHOP
E 100-42110-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-41425-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-42220-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-43120-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-45124-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-41110-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-45400-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 601-49400-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 602-49450-210		Operating Supplies & Post	\$2.00		BILLS SR FAX



CITY OF LAMBERTON

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Checks 1551-1666

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 201-42153-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 603-49500-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 211-45501-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 207-46501-210		Operating Supplies & Post	\$1.95		BILLS SR FAX
G 601-21002		Connection Fees Payable	\$182.60		MNDNR WTR PERMITS
E 211-45501-216		DVD and Multimedia	\$52.46		BILLS AMAZON
E 211-45501-214		Library Books	\$67.14		BILLS
E 201-42153-210		Operating Supplies & Post	\$201.84		HP STORE INK
E 601-49400-445		Licenses & Taxes	\$102.15	143671	DPS HSEM EPCRA FEES ANNUAL WATER DEPT
E 100-45124-445		Licenses & Taxes	\$102.15	143672	DPS HSEM EPCRA FEES ANNUAL POOL
E 100-41425-315		Travel Conference School	\$20.00	423407	LMC SAFETY & LOSS CONTROL WKP
		Total	\$824.27		
1567 e	04/01/25	FIRST SECURITY BANK			
E 100-42110-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 100-41425-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 100-42220-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 100-41110-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 100-43120-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 100-45124-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 100-45400-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 601-49400-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 602-49450-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 201-42153-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 603-49500-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 211-45501-210		Operating Supplies & Post	\$3.46		SECURITY BOX RENT
E 207-46501-210		Operating Supplies & Post	\$3.48		SECURITY BOX RENT
		Total	\$45.00		
1568 e	04/03/25	FIRST DATA MERCHANT SVCS LLC			
E 100-45202-305		Other Contractual Service	\$15.79		FEES CC PROCESSING CAMSPOT
E 100-45202-305		Other Contractual Service	\$0.80		FEES CC PROCESSING CAMSPOT
		Total	\$16.59		
1569 e	04/07/25	REDWOOD ELECTRIC COOPERATIVE			
E 201-42153-381		Utilities	\$47.21		FEB- ELECTRIC SVC
E 100-42110-381		Utilities	\$47.21		FEB- ELECTRIC SVC
E 100-45400-381		Utilities	\$81.80		FEB- ELECTRIC SVC
E 211-45501-381		Utilities	\$81.79		FEB- ELECTRIC SVC
E 100-43160-381		Utilities	\$1,278.00		FEB- ELECTRIC SVC
E 601-49400-381		Utilities	\$1,690.68		FEB- ELECTRIC SVC
E 602-49450-381		Utilities	\$168.09		FEB- ELECTRIC SVC
E 100-45202-381		Utilities	\$152.17		FEB- ELECTRIC SVC
E 100-43120-381		Utilities	\$63.62		FEB- ELECTRIC SVC
E 100-45124-381		Utilities	\$71.74		FEB- ELECTRIC SVC
E 100-42501-381		Utilities	\$66.00		FEB- ELECTRIC SVC
E 100-42220-381		Utilities	\$86.97		FEB- ELECTRIC SVC
E 100-41940-381		Utilities	\$86.97		FEB- ELECTRIC SVC
		Total	\$3,922.25		



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 1551-1666

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1570 e	04/08/25	USABLE LIFE			
G 100-21713		Health Insurance Withhold	\$32.00		APRIL LIFE
		Total	\$32.00		
1571 e	04/11/25	EFTPS			
G 100-21701		Federal Withholding	\$863.15		PP 8 4-11-25 PAYROLL DEDUCTION
G 100-21703		FICA Withholding	\$1,311.18		PP 8 4-11-25 PAYROLL DEDUCTION
G 100-21704		Medicare Withholding	\$373.90		PP 8 4-11-25 PAYROLL DEDUCTION
		Total	\$2,548.23		
1572 e	04/11/25	PERA			
G 100-21705		PERA Coord Withholding	\$1,379.97		PP 8 4-11-25 PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	\$684.13		PP 8 4-11-25 PAYROLL DEDUCTION
		Total	\$2,064.10		
1573 e	04/11/25	MN DEPARTMENT OF REVENUE			
G 100-21702		State Withholding	\$522.00		PP 8 4-11-25 PAYROLL DEDUCTION
		Total	\$522.00		
		10100	\$24,244.40		

Fund Summary**10100 Checking**

100 General Fund	\$20,246.11
201 Ambulance	\$428.19
207 EDA	\$23.19
211 Library	\$484.18
601 Water	\$2,658.58
602 Sewer	\$191.34
603 Garbage Collection	\$204.24
617 Storm Sewer	\$8.57
	\$24,244.40

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date

CITY OF LAMBERTON
Lamberton Check Register

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Check #	Check Amount	Employee Name	Check Date
0502727	\$30.25	[REDACTED]	03/14/25
0502728	\$2,237.22	[REDACTED]	03/14/25
0502729	\$2,399.80	[REDACTED]	03/14/25
0502730	\$1,403.00	[REDACTED]	03/14/25
0502731	\$367.28	[REDACTED]	03/14/25
0502732	\$1,522.83	[REDACTED]	03/14/25
0502733	\$839.08	[REDACTED]	03/14/25
0502734	\$552.88	[REDACTED]	03/14/25
0502735	\$81.45	[REDACTED]	03/14/25
0502736	\$81.67	[REDACTED]	03/28/25
0502737	\$2,237.22	[REDACTED]	03/28/25
0502738	\$2,399.80	[REDACTED]	03/28/25
0502739	\$1,403.00	[REDACTED]	03/28/25
0502740	\$312.77	[REDACTED]	03/28/25
0502741	\$1,587.06	[REDACTED]	03/28/25
0502742	\$839.08	[REDACTED]	03/28/25
0502743	\$724.36	[REDACTED]	03/28/25
	\$19,018.75		

Explanation of Difference: _____

City Clerk

Date

Mayor

Date

CITY OF LAMBERTON

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*Cash Balances

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Cash Account: 10305

April 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
10100 - Checking								
100 - General Fund	\$777,973.32	\$87,496.46	(\$179,458.31)	0	\$0.00	(\$26,703.30)	\$659,308.17	In Balance
201 - Ambulance	\$160,678.44	\$51,481.83	(\$22,329.55)	0	\$0.00		\$189,830.72	In Balance
207 - EDA	\$84,600.77	\$1,463.67	(\$12,962.46)	0	\$0.00	(\$5,376.18)	\$67,725.80	In Balance
211 - Library	\$12,766.33	\$5,020.48	(\$8,969.32)	0	\$0.00	(\$18,285.29)	(\$9,467.80)	In Balance
308 - 2019B GO Refunding Bond	\$45,292.31	\$13.58	(\$114,937.50)	0	\$0.00		(\$69,631.61)	In Balance
309 - 2021A Refunding Bond-was 2013B	\$80,006.31	\$3.46	(\$163,035.00)	0	\$0.00		(\$83,025.23)	In Balance
310 - 2019A GO Imp	\$32,003.90	\$7.34	(\$274,656.25)	0	\$0.00		(\$242,645.01)	In Balance
311 - not used	\$0.17			0	\$0.00		\$0.17	In Balance
400 - CIP/Perm Imp Fund (Gen)	(\$622,411.90)	\$27.22		0	\$0.00		(\$622,384.68)	In Balance
401 - CIP/Perm Imp Enterprise Res	\$132,726.00			0	\$0.00		\$132,726.00	In Balance
410 - 2019/20 Imp Const in Progress	\$0.47	\$1.04		0	\$0.00		\$1.51	In Balance
601 - Water	\$79,150.70	\$49,412.56	(\$40,879.53)	0	\$0.00	(\$13,567.75)	\$74,115.98	In Balance
602 - Sewer	\$59,868.35	\$51,813.26	(\$4,362.90)	0	\$0.00	(\$10,001.21)	\$97,317.50	In Balance
603 - Garbage Collection	\$34,511.72	\$6,635.85	(\$6,450.47)	0	\$0.00	(\$857.63)	\$33,839.47	In Balance
617 - Storm Sewer	\$138,825.79	\$25,151.09	(\$934.77)	0	\$0.00		\$163,042.11	In Balance
700 - ARPA	\$17.86			0	\$0.00		\$17.86	In Balance
800 - Small Cities Development Grant	\$18,207.17	\$1,023.09	(\$46.00)	0	\$0.00		\$19,184.26	In Balance
10305 - 4M CIP								
100 - General Fund	\$3,411.37	\$41.36		0	\$0.00		\$3,452.73	In Balance
400 - CIP/Perm Imp Fund (Gen)	\$371,218.96	\$3,651.89		0	\$0.00		\$374,870.85	In Balance
401 - CIP/Perm Imp Enterprise Res	\$201,298.46	\$2,472.63		0	\$0.00		\$203,771.09	In Balance
601 - Water	\$0.00			0	\$0.00		\$0.00	In Balance
602 - Sewer	\$0.00			0	\$0.00		\$0.00	In Balance
	\$1,610,146.50	\$285,716.81	(\$829,022.06)	\$0.00	\$0.00	(\$74,791.36)	\$992,049.89	



CITY OF LAMBERTON
***Revenue Summary**

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FUND	Description	2025 YTD Budget	April 2025 Amt	2025 YTD Amt	YTD Balance	% of YTD Budget
100	General Fund	\$856,940.00	\$1,095.00	\$93,591.30	\$763,348.70	10.92%
201	Ambulance	\$107,020.00	\$3,328.94	\$51,361.84	\$55,658.16	47.99%
207	EDA	\$60,700.00	\$0.00	\$1,980.78	\$58,719.22	3.26%
211	Library	\$85,050.00	\$0.00	\$5,020.48	\$80,029.52	5.90%
308	2019B GO Refunding Bond	\$145,400.00	\$0.00	\$13.58	\$145,386.42	0.01%
309	2021A Refunding Bond-was 201	\$112,500.00	\$0.00	\$1,974.54	\$110,525.46	1.76%
310	2019A GO Imp	\$316,000.00	\$0.00	\$4,340.31	\$311,659.69	1.37%
400	CIP/Perm Imp Fund (Gen)	\$80,000.00	\$0.00	\$3,679.11	\$76,320.89	4.60%
401	CIP/Perm Imp Enterprise Res	\$67,000.00	\$0.00	\$2,472.63	\$64,527.37	3.69%
410	2019/20 Imp Const in Progress	\$15,000.00	\$0.00	\$3,127.12	\$11,872.88	20.85%
601	Water	\$241,650.00	\$1,967.07	\$50,082.17	\$191,567.83	20.73%
602	Sewer	\$207,900.00	\$2,102.79	\$51,655.14	\$156,244.86	24.85%
603	Garbage Collection	\$24,550.00	\$333.08	\$6,036.60	\$18,513.40	24.59%
617	Storm Sewer	\$96,275.00	\$1,147.39	\$25,072.03	\$71,202.97	26.04%
700	ARPA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800	Small Cities Development Grant	\$2,225.00	\$0.00	\$1,023.09	\$1,201.91	45.98%
		\$2,418,210.00	\$9,974.27	\$301,430.72	\$2,116,779.28	12.47%

FILTER: None



CITY OF LAMBERTON
***Expenditure Summary**

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FUND	Description	2025 YTD Budget	April 2025 Amt	2025 YTD Amt	Enc Current	YTD Balance	% YTD Budget
100	General Fund	\$994,920.00	\$26,133.93	\$206,723.00	\$0.00	\$788,197.00	20.78%
201	Ambulance	\$102,300.00	\$6,165.98	\$22,209.56	\$0.00	\$80,090.44	21.71%
207	EDA	\$60,690.00	\$12,832.07	\$18,338.64	\$0.00	\$42,351.36	30.22%
211	Library	\$85,050.00	\$2,785.03	\$27,254.61	\$0.00	\$57,795.39	32.05%
308	2019B GO Refunding Bond	\$125,400.00	\$0.00	\$114,937.50	\$0.00	\$10,462.50	91.66%
309	2021A Refunding Bond-was 201	\$175,200.00	\$0.00	\$163,035.00	\$0.00	\$12,165.00	93.06%
310	2019A GO Imp	\$336,612.50	\$0.00	\$274,656.25	\$0.00	\$61,956.25	81.59%
400	CIP/Perm Imp Fund (Gen)	\$70,000.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.00%
401	CIP/Perm Imp Enterprise Res	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2019/20 Imp Const in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	Water	\$221,750.00	\$9,685.13	\$52,187.92	\$0.00	\$169,562.08	23.53%
602	Sewer	\$198,600.00	\$2,734.54	\$14,205.99	\$0.00	\$184,394.01	7.15%
603	Garbage Collection	\$20,200.00	\$2,601.04	\$6,209.02	\$0.00	\$13,990.98	30.74%
617	Storm Sewer	\$78,000.00	\$200.00	\$855.71	\$0.00	\$77,144.29	1.10%
700	ARPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
800	Small Cities Development Grant	\$0.00	\$0.00	\$46.00	\$0.00	-\$46.00	0.00%
		\$2,468,722.50	\$63,137.72	\$900,659.20	\$0.00	\$1,568,063.30	36.48%

FILTER: None

LAMBERTON CITY

2025

Type of Property	Parcels	Total EMV	% Change	NC House	NC Other
Residential	413	\$32,807,200	1.62%	\$189,600	\$105,300
Agricultural	10	\$1,502,300	-9.67%	\$0	\$0
Commercial	68	\$3,297,300	27.72%	\$0	\$540,300
Industrial	15	\$7,058,700	1.19%	\$0	\$66,400
Apartment	5	\$2,732,900	24.02%	\$0	\$0
M HOME PER PROP					
Exempt					
Job Z					
Total (minus MH & EXP)	511	\$47,398,400		\$189,600	\$712,000

Total Number of Parcels

511

Total EMV for 2024

\$47,398,400

Percent Change in Total EMV

3.70%

1 % of EMV

\$ 473,984

Total NC \$901,600

Tillable Acres	122.45	
Tillable EMV	\$ 1,448,400	\$ 11,829
Deeded Acres	162.84	
Ag Land EMV	\$ 1,502,300	\$ 9,226

LAMBERTON CITY

2024

Type of Property	Parcels	Total EMV	% Change	NC House	NC Other
Residential	413	\$32,284,100	1.79%	\$125,900	\$0
Agricultural	10	\$1,663,100	-1.28%	\$0	\$0
Commercial	68	\$2,581,700	5.92%		\$95,800
Industrial	14	\$6,975,800	-1.44%		\$0
Apartment	4	\$2,203,600	0.00%		
M HOME PER PROP					
Exempt	48	\$6,570,400			
Job Z					
Total (minus MH & EXP)	509	\$45,708,300		\$125,900	\$95,800

Total Number of Parcels

509

Total EMV for 2024

\$45,708,300

Percent Change in Total EMV

1.30%

1 % of EMV

\$ 457,083

Total NC \$221,700

Tillable Acres	122.45	
Tillable EMV	\$ 1,609,200	\$ 13,142
Deeded Acres	162.84	
Ag Land EMV	\$ 1,663,100	\$ 10,213

LAMBERTON CITY

2023

Type of Property	Parcels	Total EMV	% Change	NC House	NC Other
Residential	415	\$31,717,700	14.36%	\$133,700	\$24,300
Agricultural	10	\$1,684,600	55.23%	\$0	\$0
Commercial	66	\$2,437,500	5.57%		\$0
Industrial	14	\$7,077,600	8.46%		\$0
Apartment	4	\$2,203,700	6.67%		
M HOME PER PROP					
Exempt	48	\$6,570,400			
Job Z					
Total (minus MH & EXP)	509	\$45,121,100		\$133,700	\$24,300

Total Number of Parcels

509

Total EMV for 2023

\$45,121,100

Percent Change in Total EMV

13.60%

1 % of EMV

\$ 451,211

Total NC \$158,000

Tillable Acres	124.00	
Tillable EMV	\$ 1,630,100	\$ 13,146
Deeded Acres	164.39	
Ag Land EMV	\$ 1,684,600	\$ 10,248

023 3070

023 3420

2430

200 1470

533 0040

533 1000

3

730 0100

Homestead Market Value Exclusion

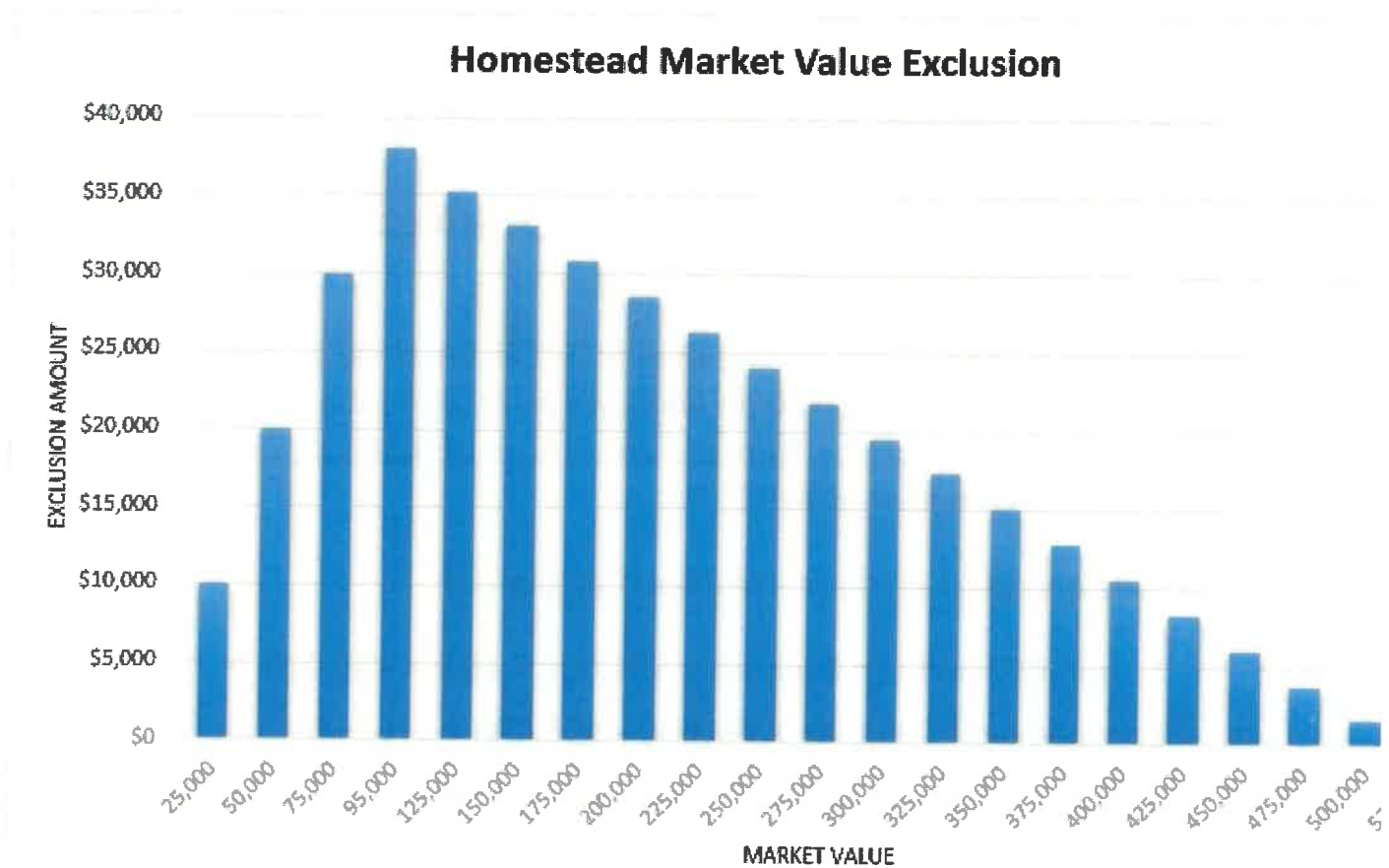
The Market Value Exclusion reduces the taxable market value for property classified as homestead if it is valued below \$517,200. By decreasing the taxable market value, net property taxes are also decreased.

How the Exclusion Works[-]

The exclusion reduces the taxable market value of qualifying homestead properties. By decreasing the taxable market value, net property taxes are also decreased.

How the Exclusion is Calculated[-]

For homesteads valued at \$95,000 or less, the exclusion is 40% of the market value, creating a maximum exclusion of \$38,000. The exclusion is reduced as property values increase and phases out for homesteads valued at \$517,200 or more. Properties that are partial homesteads (for example, when only one of two owners lives there) will have a reduced exclusion.



Examples[-]

Example 1: A residential homestead with an estimated market value of \$280,000

Since this property has a value over \$95,000 we need to determine the amount of value over \$95,000. Next, we multiply that amount by 9% to determine the reduction from the maximum of \$30,400. This example has an exclusion amount of \$21,350.

Homestead Market Value Exclusion Calculation:

1. Initial/Maximum Exclusion: $\$95,000 \times 40\% = \$38,000$
2. Value over \$95,000: $\$280,000 - \$95,000 = \$185,000$
3. Benefit Reduction Amount: $\$185,000 \times 9\% = \$16,650$
4. Final Exclusion Amount: $\$38,000 - \$16,650 = \$21,350$
5. Taxable Market Value: $\$280,000 - \$21,350 = \$258,650$

As you can see, this reduces the property's taxable value from \$280,000 to \$258,650.

Example 2: Residential homestead with an estimated market value of \$350,000.

The value of the property has increased therefore the exclusion amount for this property will be reduced.

Since this property has a value over \$95,000, we need to determine the amount of value over \$95,000. Next, we multiply that amount by 9% to determine the reduction from the maximum of \$38,000. This example has an exclusion amount of \$15,050.

Homestead Market Value Exclusion Calculation

1. Initial/Maximum Exclusion: $\$95,000 \times 40\% = \$38,000$
2. Value over \$95,000: $\$350,000 - \$95,000 = \$255,000$
3. Benefit Reduction Amount: $\$255,000 \times 9\% = \$22,950$
4. Final Exclusion Amount: $\$38,000 - \$22,950 = \$15,050$
5. Taxable Market Value: $\$350,000 - \$15,050 = \$334,950$

As you can see, this reduces the property's taxable value from \$350,000 to \$334,950.

Redwood County Auditor/Treasurer

Jean Price

403 South Mill Street Redwood Falls, MN 56283

Phone: (507) 637-4013 Fax: (507) 637-4072 redwoodcounty-mn.us



Notice of Surplus Proceeds from Tax-Forfeited Land Sale

April 1, 2025

You are receiving this notice pursuant to Minnesota Statutes, Section 282.005. You have been identified as an interested party of tax-forfeited property that has been sold resulting in a surplus. The surplus proceeds are being retained by the county auditor.

An interested party may submit a claim for the surplus proceeds by filing a claim with the county auditor. The claim must be filed with the county auditor 6 months from the date of this notice. **The deadline to file a claim is October 1, 2025.**

PROPERTY INFORMATION

County	Redwood
Parcel ID	83-023-3440
Property Address	804 S Cherry St, Lamberton MN 56152
Legal Description	Commencing at a point 75 feet South of the Northeast corner of Out Lot "P" of Grimm & England's Addition to the Village of Lamberton, Redwood County, Minnesota, according to the recorded plat thereof now on file in the Office of the County Recorder in and for said County and State; thence running Southerly 75 feet; thence Westerly and parallel with the North line of said Out Lot "P" a distance of 140 feet; thence Northerly and parallel with the East line of said Out Lot "P" a distance of 75 feet; thence Easterly and parallel with the North line of said Out Lot "P" a distance of 140 feet.
Date of Sale	March 26, 2025
Sale Amount	\$37,500.00
Surplus Proceeds	\$27,774.64

Interested Parties Receiving this Notice: **Salvatore & Kathleen M Stillo, Nancy Stillo Kurkowski, Federal Home Loan Bank of Des Moines, City of Lamberton**

Occupant of the Property Receiving this Notice

Occupant	Occupant of Property
Address of the Property	804 S Cherry St
City, MN ZIP Code	Lamberton MN 56152

Redwood County Auditor/Treasurer

Jean Price

403 South Mill Street Redwood Falls, MN 56283

Phone: (507) 637-4013 Fax: (507) 637-4072 redwoodcounty-mn.us



An interested party must complete and return the enclosed Statement of Claim for Surplus Funds with this office by the deadline above. After reviewing and processing all claims, this office will notify claimants of the process to receive payment. Claimants will not be paid until the period to file a claim has expired. Approved Claimants will be contacted and required to return payment instructions and an IRS Form W-9 (Request for Taxpayer Identification Number and Certification) before any surplus will be paid.

Please contact this office with any questions.

Sincerely,

Jean Price
Auditor-Treasurer
Redwood County

Statement of Claim for Surplus Proceeds from Tax-Forfeited Land Sale

You are receiving this form pursuant to Minnesota Statute 282.005, subdivision 6.

PROPERTY INFORMATION

County	REDWOOD
Parcel ID	83-023-3440
Property Address	804 S Cherry St, Lamberton MN 56152
Legal Description	Commencing at a point 75 feet South of the Northeast corner of Out Lot "P" of Grimm & England's Addition to the Village of Lamberton, Redwood County, Minnesota, according to the recorded plat thereof now on file in the Office of the County Recorder in and for said County and State; thence running Southerly 75 feet; thence Westerly and parallel with the North line of said Out Lot "P" a distance of 140 feet; thence Northerly and parallel with the East line of said Out Lot "P" a distance of 75 feet; thence Easterly and parallel with the North line of said Out Lot "P" a distance of 140 feet.

CLAIMANT INFORMATION

Claimant's Name	
Address	
Phone Number	
Email Address	

I make this claim as:

___ A former Owner of the Property. (If available, include a copy of the deed or other evidence of prior ownership with this Statement of Claim.)

___ A party with a lien interest in the Property. (If available, include a copy of the lien interest showing the original amount of the lien and proof of the current amount due with this Statement of Claim.)

___ Other. (Include a detailed description of your interest in the real estate and documentation with this Statement of Claim.)

I make a claim for the following amount of the surplus proceeds: \$ _____

Claimant: I declare that the information on this Statement of Claim and any documentation is correct and complete to the best of my knowledge and belief.

Claimant Signature: _____ Date: _____

Printed Name: _____

Authority, if not signed by an individual Claimant: _____

Making a false claim is against the law. Minnesota Statutes, section 609.465, states that anyone presenting a claim, with knowledge that it is false in whole or in part, for payment to a public officer or body authorized to make such payment is guilty of an attempt to commit theft of public funds and may be sentenced accordingly.

Please return this Claim Form and Any Documentation to:

Redwood County Auditor/Treasurer
403 S Mill St
PO Box 130
Redwood Falls, MN 56283

FIRST AMENDMENT TO LEASE AND LEASE EXTENSION

THIS FIRST AMENDMENT TO LEASE AND LEASE EXTENSION ("Amendment") is made this _____, by and the **CITY OF LAMBERTON** ("**Landlord**"), and **ALLINA HEALTH SYSTEM**, a Minnesota non-profit corporation ("**Tenant**") (each a "Party" and collectively, the "Parties")

WHEREAS, the Parties entered into an undated Lease and Lease Extension dated March 14, 2022 (the "Lease") relating to the leasing of the building located at 310 South Main Street, Lambertson, Minnesota (the "Premises"); and

WHEREAS, the initial term of the Lease is expiring February 28, 2025, and Parties desire to extend the term of the Lease as described below:

NOW THEREFORE, in consideration of the rents reserved and of the covenants and agreements herein set forth, it is agreed that the Lease be hereby amended as described below:

1. **TERM.** The term of the Lease is hereby extended for a term of three (3) years commencing on March 1, 2025 and expiring February 28, 2028 (the "Renewal Term"). Thereafter this Lease shall automatically renew for one additional year unless either Party gives the other Party written notice of their intent to terminate the Lease one hundred eighty (180) days prior to the expiration of the Renewal Term. In the event of termination by either party, all Base Rent will also terminate.
2. **BASE RENT.** Commencing on the first day of the Renewal Term, the Base Rent shall be increased to Seven-Hundred Fifty Dollars (\$750.00) per month. Said Base Rent shall increase by 3% annually during the term of the Renewal Term and subsequent lease extensions
3. **MAINTENANCE.** The third to last sentence of Article 7 of the Lease shall be amended to read "Tenant shall be responsible for the cost of and providing snow removal, lawn care, and tree maintenance. Tenant will use a snow/ice melt product reasonably approved by the Landlord as to limit damage to concrete surfaces. The Tenant shall be responsible for any costs associated with the cleaning, maintenance, and repair of the sewer lines serving the leased premises if such maintenance or repair is required due to blockages, clogs, or damage caused by the Tenant's use of the premises, including but not limited to the disposal of medical waste or other materials not intended for sewer disposal. If the City determines that the need for sewer cleaning is due to the Tenant's actions, the Tenant shall reimburse the City for all related costs within thirty (30) days of receiving an invoice."

Except as set forth above, all other terms, covenants and conditions of the Lease shall remain in full force and effect during the Renewal Term of the Lease.

IN WITNESS WHEREOF, Landlord and Tenant have entered into this Amendment as of the date first above written.

Landlord:
City of Lambertton

Tenant:
Allina Health System

By: _____

By: Doug Watson
Doug Watson (Mar 21, 2025 08:04 CDT)

Its: _____
Mayor

Its: CFO

By: 

Its: _____
City Clerk