

**LAMBERTON CITY COUNCIL
REGULAR MEETING MINUTES
March 13, 2023 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM March 13, 2023
- Present: Mayor L. Sik, D. Knutson, D. Irlbeck, T. Beermann, L Bittner (arrived after meeting started)
- Staff in Attendance: V. Halter, J. Thram
- Others in Attendance: Scott Kuhlman, Bollig; Bryce Pack, Perry Snyder

A. Additions/Deletions to Agenda

- Add to RCA – Accept Employee Resignation & Advertise for Positions – Adding Ambulance Director
- Add RCA – Accept Resignation of Part-Time Police Officer
- Add Information for Council – Police Squad and Body Camera Information
- Add Information for Council – Chief Walker’s Schedule

Motion/Second/Pass (Irlbeck/Beermann/unanimous 4/0) to approve the agenda as amended.

2. CONSENT AGENDA

A. Approval of Minutes

1. 2-13-2023 – Regular City Council Meeting

Motion/Second/Pass (Knutson/Beermann/unanimous 4/0) to approve the minutes as listed.

3. GENERAL BUSINESS

A. Bollig Engineering

1. Scott Kuhlman will be present to discuss the Industrial Park & Grove Street

- Kuhlman updated the council on the Industrial Park and Grove Street. They are working on three funding sources USDA Rural Development, MN Legislation (Torkelson HF2654 & Dahms SF2637 have introduced bills), and Congressional Direct Spending (to both Klobuchar and Smith).
- SHIPO (State Historical) has asked that an archaeology study be done. Kuhlman provide three proposals and recommended Nienow Cultural Consultants.
- Kuhlman presented the maps of the Industrial Park plat.
- Kuhlman presented Task Order #4 for approval. This would be for the final design of the Industrial Park & Grove Street project. This would put Lambertton in the position to move to construction quicker when the funding options have been secured. Construction would likely be in 2024 but could be Fall of 2023. This amount would be considered towards the city’s portion of matching funding.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve Nienow Cultural Consultants to do the archaeology study and approve Task Study #4 to complete the final design of the Industrial Park and the Grove Street project.

- Kuhlman updated the council on the Lead Service Line project and funding with DHS.

B. Petitions, Request, Communications

1. Citizen Complaints & Concerns

- a. Bryce Pack was present to ask when his front lawn will be repaired. Halter had spoken to the engineers. Pack stated he will not wait all summer for the repair. Bryce requested a deadline. Mayor Sik explained that we cannot give a date.
- b. Dog Complaint – Given to the Police Department.
- c. Park – Tree Complaint / Business Complaint – Thram explained that Emerald Ash Borer disease is in the Ash trees in town. You will not see the canopy loss for 3-5 years after the tree has ben infected. All Ash trees are affected by the EAB and the fatality rate of the Ash Trees is 99.9%.

2. Zoning Permits/Variance Requests –

- a. 2023-01 – Brian Keairnes – Dog Kennel

Motion/Second/Pass (Irlbeck/Knutson/unanimous 5/0) to approve Building Permit 2023-01 to Brian Keairnes for a dog kennel.

- b. 2023-02 – Red Rock Central – New School Campus

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve Building Permit 2023-02 to Red Rock Central for the building of the new school campus.

3. Request for Council Action

- a. RCA – Library Board Request

Motion/Second/Pass (Bittner/Beermann/unanimous 5/0) to approve Jodie Geske to the Library Board.

- b. RCA – SRDC Redwood County Municipalities Representative Vacancy – Halter urged if any of the elected officials could be on this board it would be beneficial to Lamberton. The meeting times does not work for most.

No action taken.

- c. RCA – Accept Employee Resignation & Advertise for Positions
 - Nick Anderson has submitted his resignation from the City of Lamberton and as the Ambulance Director as of March 21, 2023.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to accept the resignation of Nick Anderson from the City of Lamberton and as Ambulance Director; and to approve advertising for a Maintenance Worker position and the Ambulance Director position.

- d. RCA – Accept Resignation of Part-Time Police officer Kyle Hubert effective immediately.

Motion/Second/Pass (Irlbeck/Beermann/unanimous 5/0) to accept the resignation of Kyle Hubert a part-time police officer and to approve advertising for part-time police officers.

- Mayor Sik thanked both Nick Anderson and Kyle Hubert for their services.
- e. RCA – Lawnmower Upgrade Payment Request – Halter explained the lawn mower was ordered because it was a planned upgrade. Now that the snow plow needs to be replaced, Thram/Halter would like to change how it is being paid for. Thram/Halter are requesting the funds come from the Capital Improvement funds.

Motion/Second/Pass (Bittner/Knutson/unanimous 5/0) to approve purchase the lawn mower using Capital Improvement funds.

- f. RCA – Snow-Plow Upgrade Request – Thram explained we use the plow truck in every department year round for snow removal, hauling dirt, branches and whatever else is needed. The current trucks are 29 & 35 years old and it is getting increasingly difficult to get parts.

Motion/Second/Pass (Knutson/Bittner/unanimous 5/0) to approve purchase the 2010 Freightliner Plow Truck using Capital Improvement funds and a portion of the 2023 Street Department Equipment budget.

- g. RCA – Skid Steer Upgrade Request – Thram explained that the current bobcat is out of warranty and he had wanted to upgrade, but the plow trucks went down and he no longer thought it was an option. C&B John Deere in Tracy will offer the City three years interest free with trade to purchase the skid steer now. It is a bigger machine with tracks. Thram explained he will use a portion of his annual equipment budget the next three years to pay for it. Discussion was held about the condition of the tractor.

Motion/Second/Pass (Knutson/Irlbeck/unanimous 5/0) to approve purchase the 2023 JD3256 Skid Steer using a portion of the Street Department Equipment budget over the next three years.

C. Department Reports

1. Library – no report submitted.
2. Ambulance Department – report submitted to the council.

Motion/Second/Pass (Irlbeck/Beermann/unanimous 5/0) to accept the Ambulance report as submitted.

3. Fire Department – no report submitted.
4. Police Department – report submitted to the council.

Motion/Second/Pass (Beermann/Irlbeck/unanimous 5/0) to accept the Police report as submitted.

5. Maintenance Department
6. Thram will address the park as soon as he can where all the trees were removed, remove stumps, and fill in holes. Thram just wanted to let the council know that his busy time is coming up. It may take longer for things to get done. His priority is the water and sewer, then the parks, and lastly the pool. Bittner asked what needs to be repaired at the pool. Thram explained there are broken pipes in the deep that need to be repaired. Much of his work is dependent on the weather.

Motion/Second/Pass (Beermann/Bittner/unanimous 5/0) to accept the Maintenance report as given.

7. Administration/EDA Department a report was submitted to the council. Halter updated the council on attending the Day at the Hill last week. Halter met with Representative Torkelson and Senator Dahms about issues facing the area including ambulance service and the Homestead Exclusion portion of the property taxes. Bittner asked for an update on the Ambulance meeting in Wabasso. Halter explained the meeting was with the Wabasso Ambulance, Redwood Sheriff, Wabasso Care Center owner and administrator, Matt Novak City Attorney for both Wabasso and Lamberton and the City Clerks. The meeting talked about the amount of calls the Wabasso Ambulance is getting that are non-emergent calls. It brought light to the issue of not have on-call medivans to cover this need and the fact that when an ambulance is used for these calls – if an emergency call comes – they are out of service to cover it and are dependent on another service. Wabasso is averaging 1.2 calls a day. Wabasso is still covering Lamberton during the day. Lamberton really needs to find a way to get the days covered.

Motion/Second/Pass (Knutson/Irlbeck/unanimous 5/0) to accept the Administration/EDA report as given.

D. Ordinances and Resolutions (can all be done in one motion)

1. 2023-10 – Resolution to Transfer CIP Funds to General Account
2. 2023-11 – Resolution for Loan to Purchase Equipment – Skid Steer
3. 2023-12 – Resolution to Purchase Equipment – Plow Truck

Motion/Second/Pass (Bittner/Beermann/unanimous 5/0) to accept Resolutions 2023-010, 2023-11 and 2023-12.

E. Financial Report & Approval of Claims

1. February 2023 Financial Report
2. Approval of claims.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to accept the Financial Report & Approval of Claims as given.

4. **MAYOR & COUNCIL REPORTS & COMMUNICATIONS**

A. Information for Council

1. Capital Improvement (CIP) Balances – Halter answered questions from the council.
2. UCAP Summary reviewed by council.
3. Police Squad Camera and Body Camera Information – Chief Walker just wanted to give the information. He will be reaching out to larger agencies to see if there are some used options out there.
4. Chief Walker Schedule – for council information.

5. **NEXT MEETING DATE**

- A. April 10, 2023 at 6:30 PM

6. **ADJOURNMENT**

Motion/Second/Pass (Irlbeck/Beermann/unanimous 5/0) to adjourn the meeting at 7:55 PM.

Respectfully Submitted,



Valerie Halter
Clerk



Lydell Sik
Mayor